

MINUTES OF THE PROCEEDINGS
of the eighth ordinary meeting of
the
Executive Committee
of the
Imperial College Union
in the 2007-2008 Session

The meeting of the Executive Committee was held in meeting room 7 of the
Union Building on Monday 18th February 2008 at 5.07pm

Present:

President	Stephen Brown – Chair arrived 5.17
Deputy President (Clubs & Societies)	Alistair Cott
Deputy President (Education & Welfare)	Kirsty Patterson
Deputy President (Finance & Services)	Chris Larvin
C & G CU President	Tristan Sherliker
ICSMSU President	Tim Wills
Clubs and Societies Board representative	Danny Hill (RSM Chair)
Clubs and Societies Board representative	Lily Topham (SCC Chair)
Representation and Welfare Board representative	Hannah Theodorou (Welfare Campaigns Officer)

Permanent Observers:

General Manager	Peter Haldane
Clerk to the committee – Administration Co-ordinator	Rebecca Coxhead

Observers: Council Chair – Mark Mearing-Smith, Christian Carter, Rosie Smithells

Apologies: RCSU President Jennifer Morgan, Honorary Senior Treasurer Simon Archer,

1. CHAIRS BUSINESS – None

2. MINUTES OF PREVIOUS MEETING – 10th December 2007, 21st January 2008

RESOLVED:

- 1) To accept the minutes.

3. MATTERS ARISING

NOTED:

- a) In regards to the minutes for the 10th December 2007, the Deputy President (Education & Welfare) stated that she could not recall the paper or amount pertaining to AOB, invoice for Freshers' Halls packs that had surfaced.
- b) In regards to the minutes of 21st January 2008:
 - i. The ICSMSU President stated that the seating in Reynolds was not actually replaced last years as previously thought.
 - ii. The Union branding strategy will come to the last Executive Committee meeting of the term.

4. EXPLORATION COMMITTEE FUNDING

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) The Exploration committee have asked that the Union confirm its continuity of funding.
 - i. Last years Deputy President (Finance & Services) decided not to give the committee the funding which the Union had historically given.
- b) The Deputy President (Finance & Services) stated that he will need to check with the interim Union Head of Finance as to the wording and use of the term 'indefinitely' in the resolve.
 - i. It was agreed to remove 'indefinitely' from the resolve and replace with 'subject to review by the Executive Committee'.
- c) The committee moved to a vote and the paper was passed unanimously.

RESOLVED:

- 1) **To continue funding the Exploration Board by donating an annual grant of £1000, subject to review by the Executive Committee.**

5. MOUNTAINEERING STOREROOM

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) It is more practical to move the sports teams closer to the laundry facilities.
- b) The amount in the Executive Committee reserves is approximately £40 000.
- c) The Deputy President (Education & Welfare) suggested obtaining further quotes which as good practice, had been done in the past.
 - i. Crispin and Borst and College suppliers and as such it is assumed that they are being monitored by college for best price.
- d) It was stated that the painting which is included in the quote will not be necessary and as such will be removed form the final price.
- e) The committee moved to a vote and the paper was passed unanimously.

RESOLVED:

- 1) **To allocate a maximum of £1,800.00 (excluding VAT) of Executive Reserve for the work to be completed in the mountaineering storeroom.**

6. UNION WEBSERVER

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) There is extreme concern that the current server could cease working at any stage.
 - i. If the server does go down, this will affect the elections which would be a disaster.
- b) It is proposed to ringfence the amount requested and set up a working group of the key stake holders.
- c) It was agreed that £2000 is an appropriate amount.
- d) The committee moved to a vote and the paper was passed unanimously.

RESOLVED:

- 1) **To allocate a maximum of £2,000.00 (excluding VAT) of Executive Reserve to replace the Union webserver.**

7. WYE EXECUTIVE FUNDING

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) WCUS are still liable for some of the cleaning charges accrued before the commercial activity was transferred to College.
- b) It is not anticipated that the clubs will spend the full amount and what is not spent will be transferred back in the Executive Committee reserves.
- c) There are currently 250 Imperial College students at Wye.
- d) The committee moved to a vote and the paper was accepted unanimously.

RESOLVED:

- 1) **To allow the Wye Exec to reallocate £6,500 across its clubs and the Executive to ensure that activities at Wye remain funded to a sensible level.**
- 2) **To charge the cleaning costs directly to the Wye Exec S.G.I. and accept that the cleaning costs should not impact on club activities.**

8. MANAGEMENT ACCOUNTS

RECEIVED: The accounts was presented by the Deputy President (Finance & Services)

NOTED:

- a) The Union is doing better than last year overall.
 - i. 17% up in gross profit giving an increase of approximately £200k.
- b) Overall, against budgets, the South Kensington bars are doing well, the shop and newsagent doing very well, Reynolds is doing ok and Trading is doing badly.
 - i. The accounts will need to be drilled down to see what the variances are and seek clarification.
- c) Clubs are getting better at raising money externally.
- d) With the recently minibus incident, the Union will lose approximately £300 in lost income.

The meeting moved in to closed session at at 5.25pm

Approved as a correct record at a meeting
of the Executive Committee on

_____ 2007/08

_____ Chair of the Meeting