

MINUTES OF THE PROCEEDINGS  
of the third ordinary meeting of  
the  
**Trustee Board**  
of the  
Imperial College Union  
in the 2008-2009 Session

The meeting of the Trustee Board was held in meeting room 7 of the  
Union Building on Tuesday 12<sup>th</sup> May 2009 at 6.00pm

**Present:**

Lay Trustee - Chair	Ram Gidoomal (RG)
Court Chair	Hamish Common (HC) (arrived 6.30pm)
Council Chair	Afonso Campos (AC)
Student Trustee	Jamie Henry (JH)
Student Trustee	Ravi Pall (RP)
Student Trustee	Kadhim Shubber (KS) (left 7.35pm)
Student Trustee	Ton Van Den Bremer (TB)
Lay Trustee	Lewis Hands (LH)
Lay Trustee	Graham Howard (GH)
Lay Trustee	Mandy Hurford (MH)

**Permanent Observers**

Deputy President (Clubs & Societies)	Lily Topham (LT)
Deputy President (Finance & Services)	Christian Carter (CC)
Deputy President (Education & Welfare)	Hannah Theodorou (HT)
Union Manager	Peter Haldane (PH)
ICU Honorary Senior Treasurer	Simon Archer (SA) (arrived 6.30pm)
Governance and Administration Coordinator – Clerk	Rebecca Coxhead (RC)

**Apologies:** President Jennifer Morgan (JM)

**Observers:** President elect – Ashley Brown, Finance Manager – Yildiz Kaya-Forster

**1. CHAIRS BUSINESS**

NOTED:

- a) The Chair declared that he has been appointed the Chair to The Office of the Independent Adjudicator for Higher Education ("OIA") and as such will be stepping down as Chair to Imperial College Union Trustee Board as of this meeting.
  - i. RG will also be stepping down from College council as of the 30<sup>th</sup> June.
  - ii. A new Chair will need to be appointed as well as the recruitment of a Lay Trustee to replace RG.
  - iii. The President and Clerk to move forward the recruitment and replacement of a Lay Trustee.

**ACTION:**

1. **The President and Clerk to move forward the recruitment and replacement of a Lay Trustee.**

## 2. MINUTES FROM LAST MEETING

RECEIVED: Minutes from 13<sup>th</sup> January 2009

NOTED:

- a) In regards to point 5.h., the Deputy President (Finance & Services) clarified that this comment was not specific to Charing Cross bar, it was capitalisation in general.

**RESOLVED:**

- 1) **To accept the minutes as a true record of the last meeting.**

## 3. MATTERS ARISING

NOTED:

- a) The price increase in the bars, which was mentioned to apply to proms trade, is not going to be implemented this year in the summer term.
  - i. PH stated that it is not prudent to raise prices in the current economic climate.
- b) The audit sub committee will be dealt with in closed session.

## 4. MARCH MANAGEMENT ACCOUNTS

RECEIVED: The accounts were presented by CC

NOTED:

- a) It was mentioned that the notes were found to be very useful.
- b) Unruly behaviour of Union members has lead to an increase in cleaning charges.
  - i. The cleaning charges are currently being disputed with College.
  - ii. College catering used union space over the summer vacation and as such should also be covering cleaning costs associated with this use.
- c) The sabbatical accommodation was left out budget due to an oversight and limited information available but will definitely be in the next year's budget.
- d) The Board were asked to consider the accounts for approval.
  - i. There was no objection and they were approved.

**RESOLVED:**

- 1) **To accept the accounts.**

## 5. PRESIDENT REPORT

RECEIVED: A verbal report was given by HT

NOTED:

- a) The Sabbatical elections went well and had a record turnout.
- b) The total expedited costs of creating an digital archive for Felix editions is expected to be approximately £25k.
  - i. The Felix Editor has secured £10k of funding from external sources.
  - ii. The Executive Committee is funding £7.5k.
  - iii. Currently trying to tap in to alumni and other funding avenues.
  - iv. AC suggested that previous editors and contributors may be a good source to tap in to for fundraising.

## 8. GENERAL MANAGER REPORT

RECEIVED: The report was presented by PH

NOTED:

- a) There has been a good surplus in trading for the past year.
  - i. Bars have been covering catering losses.
- b) The Students Activity Centre move is occurring shortly.
- c) The redevelopment is £600k under budget.
  - i. College have stated that the Union is only required to give back half of the amount so that this can be used to bring forward some of the phase III works.
  - ii. Phase III will be complete before the start of the autumn term.
  - iii. No more disruptions are anticipated in the ground floor.
- d) The Board moved to accept the report and it was accepted unanimously.

**RESOLVED:**

- 1) **To accept the report.**

**9. COUNCIL CHAIR REPORT**

RECEIVED: The report was presented by AC

NOTED:

- a) The working group to look at the composition of Council will be set up once the majority of exams have finished.
- b) The Board moved to accept the report and it was accepted unanimously.

**RESOLVED:**

- 1) **To accept the report.**

**Agenda item 10 (Council Chair report) was not submitted**

The meeting moved in to closed session at 6.25pm

Approved as a correct record at a meeting  
of the Trustee Board on

\_\_\_\_\_ 2008/09

\_\_\_\_\_ Chair of the Meeting