

MINUTES OF THE PROCEEDINGS
of the first ordinary meeting of
the
Clubs and Societies Board
of the
Imperial College Union
in the 2009-10 Session

The meeting of the Clubs and Societies Board was held in the Union Building on 13th October 2009 at 6.05pm in Meeting Room 7.

Present:

Deputy President (Clubs & Societies) – Chair	Jenny	Wilson
President	Ashley	Brown (left 7.15pm)
Deputy President (Education)	Jonathan	Silver (left 7.20pm)
Deputy President (Finance & Services)	Danny	Hill
C&G CU Representative	Rikki	Norris
ICSMSU Representative	Cat	Atkin
Arts and Entertainment Board Chair	Gavin	Evans
Athletic Clubs Committee Chair	Charles	Murdoch
Media Group Chair	Richard	Waldie (Left 7.15pm)
Recreational Clubs Committee Chair	Andrew	Mclellan
Royal School of Mines Committee Chair	Henry	Debens
Social Clubs Committee Chair	Nicolas	Massey

Apologies: Deputy President (Welfare) John James

Not present: Overseas Students Committee Representative, RCSU Representative Silwood Park Union Representative

Observers: ICSMSU President Anil Chopra, RSM Treasurer Jack Jones, Phil Power Membership Services Manager, Emma Murray Clerk to the Committee, Rebecca Coxhead Governance and Administration Coordinator

The agenda was reordered to consider agenda item 8 as the first item of business

8. AIESEC APPEAL AGAINST THE NCC

RECEIVED: The paper was presented by Merwin Man.

NOTED:

- a) The Deputy President (Clubs & Societies) verbally gave the background of the original NCC application to the NCC Committee that met on the 11th May 2009. This consisted of the previous ACC Chair, ICSMSU President, SCC Chair and the Deputy President (Clubs & Societies).
- b) The appellants cited the following as to why they should be set up as a ICU Club:
 - i. AIESEC has been in operation for 60 years and has full time employees in each country to run the schemes. This shows that the scheme has sustainability and longevity as a club.
 - ii. To be able to say that they are part of ICU when liaising with international companies will give leverage.
 - iii. The IVC are not the best medium to take on this scheme and it should be student lead rather than college.

- iv. The scheme is about student leadership for students and finding their potential and teaching social responsibility.
- c) In regards to the liability of students on the schemes, this is dealt with country that they are in.
- d) There is currently a greater demand than supply of student internships through faculties.
 - i. It was pointed that it is the role of departments to find internships and they may not take kindly to students getting involved in this.
- e) In regards to the national conferences that the members attend, each AIESEC subdivision is required to send 3 participants who have 2 years left on their degree.
 - i. Members must have a letter of endorsement from their department and the careers service to participate in conference.
- f) The Deputy President (Clubs & Societies) stated that at the end of the day, AIESEC is an external body with external organizers and ICU is student run; it does not match.
- g) The Board moved to a vote to overturn the decision of the NCC that took place on the 11th May 2009 in regards to the formation of an AIESEC club of Imperial College Union.
 - i. It was clarified that if the board voted to overturn the decision of the NCC then that would wipe the slate clean and this would not be held against them when they submitted a new application.

FOR	0
AGAINST	7
ABSTAIN	3
Falls	

The agenda returned to normal ordering at this point

1. CHAIR'S BUSINESS

- a) The next meeting of Clubs and Societies Board on the 26th October will be considering Tour applications.
 - i. This is taking place in the Union Dining Hall.
- b) There are currently outstanding tour reports of which the clubs have been notified. CSC's are to chase the outstanding reports.

ACTION:

1. CSC's to pursue the outstanding tour reports.

- c) RAG is wishing to bring together the charity clubs so that there is an overall coordination of these.
- d) CV2012 is the initiative with the careers service, IVC, Sport Imperial and the Union and is a scheme similar to the Duke of Edinburgh programme.
 - i. For further information, contact the Deputy President (Clubs & Societies).
- e) IC Radio is doing a Fresher's Weekender live music bonanza and would like Clubs and Societies to input.
 - i. For further information, contact the IC Radio manager.
- f) Storage – Clubs need to make sure that their stores are tidy and being used efficiently.
 - i. If further resources are required to make this happen, let the Deputy President (Clubs & Societies) know.
- g) The Deputy President (Clubs & Societies).is setting up a working group looking at the policy around making a club dormant.
- h) A document will be put together summarizing the results from the Clubs and Societies survey that took place last year.
- i) CSC's need to stress to clubs that the turnaround for room booking requests is 3 weeks.
 - i. Rooms used in College also need to be returned to the way that they were found in.
 - ii. If the room is in an unfit state, clubs are to take a picture to prove that that was the case before they used it.
- j) The next deadline is the 6th November for the following form submission:
 - i. 'Naughty officers'
 - ii. Risk assessment
 - iii. Instructor affiliations

- k) Green week is the 23rd November and if any clubs wish to get involved, email the Deputy President (Welfare).
- l) 'One World' week is a new initiative with the Union and College that showcases diversity.
 - i. There will be a different theme for each day.
 - ii. If Clubs wish to get involved, contact the Deputy President (Clubs and Societies)
- m) Finance:
 - i. The petty cash form has been redesigned.
 - ii. The Deputy President (Finance and Services) will be emailing out to CSC's clubs that have overspent. This will be looked at over the year to try to prevent this from occurring.
 - iii. 'Equipment' grant doesn't get taken from a club at the end of the year if they have under spent. Some clubs have gotten wise to this and transferred in to this budget heading so that under spend does not get taken from them. The rules will be changing in that equipment grant cannot be moved once the budget in the spring term has been submitted. This will be communicated to clubs in time.
- n) Clubs are to encourage members to join clubs online and should be seen to be actively promoting this form of joining.

2. MINUTES

RECEIVED: The minutes from the meeting on 15th June 2009

RESOLVED:

- 1) To accept the minutes.

3. MATTERS ARISING – none

4. FINANCE REPORT

RECEIVED: The report was presented by the Deputy President (Finance & Services)

NOTED:

- a) The amount budgeted for the handbook was changed over the summer.
- b) The Club Officers hand book will be reprinted in spring with updated information.
- c) The board moved to a vote to accept the report and it was unanimously passed.

RESOLVED:

- 1) To accept the report.

5. NOMINATIONS TO THE EXECUTIVE COMMITTEE

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The Board were asked for those to express interest in standing for the position of Clubs and Societies Board representative to the Executive Committee.
- b) The President was the returning officer.
- c) The following members expressed interest:
 - Henry Debens*
 - Andrew Mclellan*
- d) There were no objections to appointing Henry and Andrew to the Executive Committee.

RESOLVED:

- 1) To recommend to Union Council to appoint Henry Debens and Andrew Mclellan as the Clubs and Societies Board representatives to the Executive Committee.

6. NEW CLUBS COMMITTEE ELECTIONS

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The committee were asked for those to express interest in being a member of the New Clubs Committee.
- b) It was reminded that there must be 1 representative from the Faculty Unions, 1 CSC and 1 other.
- c) The President was the returning officer.
- d) The following members expressed interest:
 - Rikki Norris and Anil Chopra for Faculty Union*
 - Gavin Evans and Charles Murdoch for CSC*
- e) Rikki Norris received 6 votes and Anil Chopra received 4, thus Rikki Norris was duly elected.
- f) Charles Murdoch received 6 votes and Gavin Evans received 4 votes thus Charles Murdoch was duly elected.
- g) In regards to the other position, Anil Chopra stood unopposed for this position.
 - i. No objections were received from the board and thus Anil Chopra was duly elected. .

RESOLVED:

- 1) To elect Rikki Norris as the Faculty Union member of the NCC.
- 2) To elect Charles Murdoch as the CSC to the NCC
- 3) To elect Anil Chopra as the 'other' to the NCC.

7. TOURS SPLIT

RECEIVED: The paper was presented by the Deputy President (Finance & Services)

NOTED:

- a) The tour split changes annually.
- b) It was agreed that the 30-20-50 split was the best option.

RESOLVED:

1) To split the tours pot as follows:

	<u>SPLIT</u>	Union Grant	IC Trust - Sports	IC Trust - Non Sports	Total
Autumn	0.30	£ 2,700.00	£ 2,700.00	£ 3,150.00	£ 8,550.00
Spring	0.20	£ 1,800.00	£ 1,800.00	£ 2,100.00	£ 5,700.00
Summer	0.50	£ 4,500.00	£ 4,500.00	£ 5,250.00	£ 14,250.00

9. FRESHERS FAIR REPORT

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) Immense thanks were given to all those volunteers that made the event happen.

10. TOURS REPORTS

NOTED:

- a) Reports will not be printed out for the meeting; CSB members are to read and scrutinise these before the meeting.
- b) The Hockey club and VVMC tour reports were void of financial information.

RESOLVED:

- 1) To accept Cheese Soc tour report , Canoe club tour report, Fellwandars tour report, Sci-Fi tour report, and to conditionally accept the Hockey club and VVMC tour reports on the condition that they submit a further finance appendix to the Deputy President (Clubs and Societies)

ACTION:

1. The ACC Chair to inform the Hockey Club that they are to submit a finance appendix to the tour report to the Deputy President (Clubs & Societies).
2. The Deputy President (Clubs & Societies) to inform the VVMC that they are to submit a finance appendix to the tour report.

Meeting closed 7.30pm

Approved as a correct record at a meeting of the Clubs and Societies Board

on _____ 2009/10

_____ Chair of the Meeting