

MINUTES OF THE PROCEEDINGS  
of the sixth ordinary meeting of  
the  
Clubs and Societies Board  
of the  
Imperial College Union  
in the 2010-11 Session

The meeting of the Clubs and Societies Board was held in the Union Building on the 21<sup>st</sup> March 2011 at 6.05pm in meeting room 3 of the Union building

**Present:**

Deputy President (Clubs & Societies) – Chair	Heather	Jones
President	Alex	Kendall
Deputy President (Welfare)	Charlotte	Iverson
Deputy President (Finance & Services)	Ravi	Pall
CGCU Representative	Jacky	Kwan
ICSMSU Representative	David	Smith
Overseas Students Committee Representative	Chia	Lim
Arts and Entertainment Board Chair	Adam	Khamis
Athletic Clubs Committee Chair	Monya	Zard
Media Group representative	Matt	Allinson
Royal School of Mines Committee Chair	Ben	Moorhouse
Recreational Clubs Committee Chair	Nathanial	Bottrell
RCSU Representative	Luke	Kanczes
Social Clubs Committee Chair	Rhodri	Oliver
<b>Permanent Observers</b>		
Membership Services Manager	Dr Phil	Power
Governance and Administration Coordinator	Rebecca	Coxhead

**Observers:** CGCU President Victor du Mesnil du Buisson, Ben Lindsey (ICSMSU), RCSU President Scott Heath, (OSC), James Geraets (A&E), Michael Foster, (ACC),

**Apologies:** Deputy President (Education) Alex Dahinten, ICSMSU representative Adem Uner, Silwood Park Union Representative

**1. CHAIRS BUSINESS**

NOTED:

- a) CSC's are to email the Deputy President (Clubs & Societies) with election results for their respective Executive Committee positions.

*At this point the agenda was reordered to consider agenda item 4 as the next item of business*

**4. NON MEMBERSHIP, NON COURSE RELATED CLUBS**

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The board were asked if they wished to consider the paper now instead of at the next meeting of Clubs and Societies Board. It was agreed that the paper will be considered at this meeting.

- b) It was suggested that non membership clubs contribute greatly to the rich tapestry of life outside of the classroom.
- c) It was suggested that one of the major functions of the Motor Clubs are to 'drive around College people' which is not benefiting Union members.
- d) Freshers have the opportunity to have rides on the vintage vehicles during Freshers fortnight.
- e) Fares cannot be charged to take passengers on the vehicles due to licensing issues.
- f) Wear and tear expenditure is normally covered by members and grant funding.
- g) Essentially the fleet are mascots and are assets that belong to the central Union and as such the central Union should be obliged to support the upkeep of these.
- h) If the VVMC does go in to the dormancy cycle for having less than 20 members, the equipment will 'lie and rot'.
- i) One of the reasons that the club was cut at budgeting was due to it not engaging many student members.
- j) It was suggested that the money should not come from Clubs and Societies Board as the decision was made by the Board at the budgeting meeting and this decision should not be over turned.
  - i. It was suggested that a representative should have been present at the meeting as the VVMC were 'victims' of poor understanding and defending by those presenting the case for CGCU.
  - ii. There have been representatives on Clubs and Societies Board previously who have understood the club and were able to explain why the club was a 'special; case'.
  - iii. The CGCU VP stated that in his opinion, the VVMC budget submission was actually very good.
- k) The VVMC representative suggested that a solution may be that grant is released at the beginning of the year to the club regardless of membership targets of which a committee will manage and the VVMC become a standalone management group.
- l) It was suggested and agreed that the VVMC report back the board with a sound and workable solution to the current issue.

**RESOLVED:**

- 1) **To defer a decision until an updated paper is presented back to the Board.**

***At this point the Board considered ANY OTHER BUSINESS as the next agenda item***

**ANY OTHER BUSINESS**

**CGCU BUDGET REQUEST**

A verbal request was given by the CGCU Vice President

**NOTED:**

- a) The CGCU was cut heavily during budgeting.
- b) It was suggested that each Management Group take a 1% cut to their total budget allocation and give this amount to the CGCU.
- c) The Deputy President (Finance & Services) stated that CSB decided that is was not going to fund the CGCU's total request and that decision should stand.
  - i. He also stated that clubs were cut for reasons that the board at the time deemed valid.
- d) It was clarified that the VVMC request equated to approximately £1000 but the 1% suggested to be taken from the other MG's equates to approximately £2000.
- e) The CGCU Executive Committee has had a very unstable past 3 year and this has impacted greatly on the productivity and proficiency of the CGCU.
  - i. The ACC Chair stated that MG Chairs prepare for budgeting and know the intricacies of their clubs and that the CGCU should have had a greater level of knowledge to defend their application.

- f) The CGCU Vice President stated that the CGCU are also getting cuts from Faculty grant and proposed being funded 80% of the total original request which equates to approximately £2000 coming from other MG's.
- g) The Deputy President (Finance & Services) suggested that the VVMC be funded but not to give any further funding.
- h) The CGCU President stated that the CGCU will continue to be punished for last year's poor management which is unfair.
- i) The following suggestions were proposed:
  - i. 1% taken from the budget allocation of all MG and redirected to CGCU.
  - ii. £1569 (minimum requested less under spend) given to CGCU of which the Deputy President (Finance & Services) and Deputy President (Clubs & Societies) will cut from MG's.
  - iii. In principle vote on the validity of funding the VVMC original budget request only.
- j) The Board moved to a vote on the proposed suggestions and the votes are as follows:
  - i. Voting for proposal i:
 

FOR	1
AGAINST	5
ABSTAIN	3

 Falls
  - ii. Voting for proposal ii:
 

FOR	2
AGAINST	5
ABSTAIN	2

 Falls
  - iii. Voting for proposal iii:
 

FOR	9
AGAINST	0
ABSTAIN	

 Passes

**RESOLVED:**

**1) To agree in principal to fund the VVMC.**

- k) The Board then had the following funding amounts proposed:
  - i. Give £750 as an arbitrary amount.
  - ii. Subside priorities 1 & 2 only which equates to £595.
- l) The Board moved to a vote on the proposed suggestions and the votes are as follows:
  - i. Voting for proposal i:
 

FOR	5
AGAINST	6
ABSTAIN	

 Falls
  - ii. Voting for proposal ii:
 

FOR	8
AGAINST	0
ABSTAIN	3

 Passes

**RESOLVED:**

**2) To fund the VVMC £595 for 2011/12 of which the money is come from the budget allocation from all MG's; the cut to be the same percentage across the groups of which the Deputy President (Finance & Services) is to calculate.**

**ACTION:**

- 1. The Deputy President (Finance & Services) to calculate the percentage amount to be cut from all Management Groups and to open e activities for this transfer to happen by the end of 22<sup>nd</sup> March 2011.

## 2. MINUTES FROM LAST MEETING – 28<sup>th</sup> February 2011

### RESOLVED:

- 1) To pass the minutes as a correct record.

## 3. MATTERS ARISING – none

## 5. DEPARTMENTAL SOCIETIES

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

### NOTED:

- a) It was suggested that Dep Socs should be called 'Course Socs.'
- b) The Board were asked to look at the tabled list of courses codes and see if they could figure out where courses should belong in regards to Dep Socs.
  - i. It was pointed that Faculty Union Presidents are best suited to look this data over.

### ACTION:

1. **Faculty Unions President's to look over tabled data and align 'orphan courses' to best suited Dep Socs**

- c) It was pointed that money that is given by Faculty or Departments to Dep Socs should only be used to students who are automatically members of the Dep Soc.
- d) Students from the 'home course' should be the one ones able to stand as committee members.
  - i. The RSMU President suggested that surely democracy should prevail in elections.
  - ii. The decision should be at the discretion of the Dep Soc.
- e) Dep Socs provide essentially a social and pastoral element for its members.
- f) It was suggested that non members of the department pay a membership fee to join the Dep Soc.
  - i. Non members could also pay a higher rate for social events.
- g) There is ambiguity where some courses potentially span across 3 departments so potentially students can become members of 3 Dep Socs.
  - i. Every course has a 'home department'.
- h) It was suggested that students who's course spans across departments should be able to join Dep Socs that pertain to their course only.
  - i. Overall the Board agreed that everyone should be able to any Dep Soc.
- i) The Board moved to a vote on if they agreed that students should be able to buy membership to other Dep Socs but will not have access to funding received from the Faculty or Department and the vote is as follows:

FOR	6
AGAINST	3
ABSTAIN	1

Passes

### RESOLVED:

- 1) **To agree that students are able to buy membership to other Dep Socs but will not have access to funding received from the Faculty or Department.**
- j) The Board agreed that next years Dep Socs will be able to set membership fees for non members.

**RESOLVED:**

- 2) **From 2011/12 academic year, Dep Socs are able to set membership fees for non members to join.**
- k) The Board agreed that if membership has been purchased to the Dep Soc, then these members have the right to stand and vote in Dep Soc elections

**RESOLVED:**

- 3) **If membership has been purchased to the Dep Soc, then these members have the right to stand and vote in Dep Soc elections.**

**6 – PHOTOSOC CONTINGENCY REQUEST**

RECEIVED: the paper was presented by the Media Chair

NOTED:

- a) Media Executive Committee deemed the Photo Soc lens valid and as such has exhausted their contingency budget to fund this request.
- b) The policy on equipment use has become a lot more stringent within the club.
- c) It was queried if the Union can offer more secure space for storage.
  - i. The Deputy President (Clubs & Societies) stated that she was unaware that this was a problem for the club and if it is, then they can contact her to discuss.
- d) The board moved to a vote on accepting the contingency claim and it was passed unanimously.

**RESOLVED:**

- 1) **To fund Photo Soc's contingency request for £525 for the replacement of a lens.**

**10. TRADE FAIR**

RECEIVED: The paper was presented by the Membership Services Manger

NOTED:

- a) Representation and Welfare Board have seen the paper and they are in agreement that in principal a Trade Fair is a good idea.
- b) This would prove useful in handover to give a list of preferred suppliers.
- c) Some clubs have kit that is specific to suppliers such as American Football.
- d) Face to face contact is useful to be able to discuss needs with suppliers.
- e) The Media Chair suggested that IC Radio, Felix, Stoic and Jazz and Roc should be invited.
- f) There will be no costs for clubs but potentially externals will be charged to attend.
- g) In principal the Board were happy with the idea of the Trade Fair with the best time for this to take place being in June.

**11. ROOM BOOKING DISCUSSION**

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The groups this pertains to are the major and consistent users.
- b) It is well known that groups over book space.
- c) The Deputy President (Clubs & Societies) stated that suggestion is to have 1 room for 1 session a week per club unless there is a genuine reason for more bookings; i.e. beginner's classes and professional classes.
- d) Minibus bookings would benefit from a similar allocation system.
- e) It was made explicit that this will not turn in a meeting where the debate will be dragged out for hours; similar to that of budgeting.

- f) It was suggested that those who book room spaces and do not use this should be penalised.

## **12. BUDGETING**

RECEIVED: The paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) There is so much scope and differences between clubs that it is very complicated to set any maximum funding levels across management groups.
- b) Overall the Board were not in favour to set maximum funding levels for management groups.

## **13. WEBSITE UPDATE PLAN**

RECEIVED: the paper was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) The changes are within the limits that the Union can do themselves without paying a web design company.
- b) It was suggested the credit card details could be saved to allow members not to have to input them every time.
- c) More information on the front page about how to join clubs and societies would be useful.
- d) Any other suggestions/issues to be mailed to the Deputy President (Clubs & Societies).

Meeting closed 8.25pm

Approved as a correct record at a  
meeting of the Clubs and Societies Board

on \_\_\_\_\_ 2010/11

\_\_\_\_\_ Chair of the Meeting