

Between

Student Hubs (providers of Connecting students with causes)

and

Imperial College Union, hereby referred to as **ICU**

for

The **affiliation** of Connecting students with causes to ICU in order to allow Connecting students with causes to assist students with charitable, social, environmental, social action, social enterprise and ethical opportunities, as per the terms below.

Start date: Winter 2012

Agreement:

ICU and Connecting students with causes enter into this agreement in the spirit of partnership and will jointly review the terms, conditions, duties and responsibilities at least one month before the anniversary of commencement.

Agreement Rationale:

ICU places value upon engaging students with charitable, social, environmental, enterprise and ethical issues. It also recognises that it could benefit from supplementary expertise, resources, and capacity to undertake these activities to achieve maximum impact.

Connecting students with causes (an affiliate of national charity Student Hubs) is fully (and solely) focused on undertaking these activities. As part of a network of similar affiliated groups in universities across the country it has both experience and contacts on a national level to facilitate best practice work. Furthermore, it holds a substantial network of local and national third-sector contacts. Finally it has also identified several effective methods of engaging and supporting socially and environmentally focused students and student groups, creating a community of aware and socially active students who are making a positive difference whilst at University.

Connecting students with causes and ICU share an ambition for Imperial College having a thriving community of active and engaged students, who are passionate about environmental and social issues both in London, the UK and abroad. ICU and Connecting students with causes believe it is critical that we work together so as to achieve this ambition.

ICU's Remit & Responsibilities:

- An ICU Sabbatical Officer and the Community Action Group Chair will sit on Connecting students with causes' Advisory Board to ensure that it acts in accordance with ICU's mission and values
- The ICU Membership Services Manager will sit on the Connecting students with causes' Advisory Board to ensure continuity

- ICU will provide Connecting students with causes with access to services as detailed in Appendix 1
- ICU will recognise the Connecting students with causes (i.e. use of the Connecting students with causes logo or verbal recognition) whenever it is referring to Connecting students with causes activities
- ICU will provide desk space for one member of staff employed by Connecting students with causes within its main offices
- The ICU Membership Services Manager will be the day-to-day point person for any staff members employed by Student Hubs to work at ICU. An ICU Sabbatical Officer and the ICU Membership Services Manager will be involved in the selection process for any staff members employed by Student Hubs to work at ICU.

Connecting students with causes' Remit & Responsibilities:

- Connecting students with causes will support, facilitate, promote and resource ethical activities, including campaigning activities in this arena
- Connecting students with causes will comply with ICU's policies for Clubs, Societies & Projects
- Connecting students with causes will host events for students interested in the environment and sustainability, social enterprise, rights and development and social action
- Connecting students with causes will provide organisational support and coordination to student groups with a social, environmental and/or ethical focus
- Connecting students with causes will increase the profile and build the community of social, environmental and ethical activities at Imperial College
- Connecting students with causes will place the ICU logo on its website and on any materials where ICU has provided an in-kind service
- Connecting students with causes will provide individual students involved in Connecting students with causes and ethical student organisations with appropriate training and development opportunities
- Connecting students with causes will provide information and internships on ethical careers
- Connecting students with causes will help the Union develop its relationship with the proposed Enterprise Hub which is in discussions with College where this is relevant
- Connecting students with causes will organise and undertake CRB checks (and other checks determined by current or new legislation) which are necessary for activities, events or campaigns it is undertaking
- Connecting students with causes ensure the activities, events and campaigns it organises comply with relevant Health & Safety Legislation and the safety policies of ICU and/or Imperial College
- Connecting students with causes will ensure suitable insurance is in place for the activities it is undertaking, and that the details of this cover is available to those students who are involved

Connecting students with causes will not:

- Run events, campaigns or activities in direct conflict with ICU's, its constituent parts' or its Clubs, Societies or Projects' events, campaigns or activities. ICU events, campaigns or activities will take precedence over Connecting students with causes events, campaigns or activities in any instance where a conflict arises.
- Undertake fundraising activities for other charities which are in conflict with those being undertaken by ICU, its various RAG operations or its Clubs, Societies or Projects
- Run any volunteering activity that infringes on or duplicates the remit of constituent parts of Imperial College London.
- Bring the name of Imperial College London or Imperial College Union into disrepute

Financial responsibility:

ICU will be financially responsible for all the activities and responsibilities outlined in the “ICU Remit & Responsibilities”.

Connecting students with causes will be financially responsible for all the activities and responsibilities outlined in the “Connecting students with causes’ Remit & Responsibilities”.

Confidentiality

Both parties will clarify for each other any information made available through the course of this contract that they deem confidential.

Both parties agree not to divulge confidential information to others unless it is required in order to carry out their contractual duties.

Confidential information remains the property of the ICU / Connecting students with causes and, as such, should not be given to third parties, without written permission, either during or after termination of the contract.

Termination

For the avoidance of doubt in the event of any delay, hindrance, prevention or other frustration by reason of force majeure, neither party to this contract shall thereby be held to be in breach of this contract or be held liable to the other for any injury, damages or loss arising directly wherefrom.

ICU shall reserve the right to terminate the MOU with Connecting students with causes with a notice period of three months if:

1. It considers that by the acts or omissions of Connecting students with causes the credibility of ICU is compromised
2. Connecting students with causes infringes the laws, rules or regulations of England
3. Connecting students with causes fails to comply with its responsibilities
4. Connecting students with causes misappropriates ICU funds, equipment or materials
5. Connecting students with causes commits any material breach of his/her duties or obligations under the Contract
6. Any resource commitments made available to Connecting students with causes are no longer viable in the wider context of ICU’s work
7. It considers the activities of Connecting students with causes to no longer fit with the strategic direction of ICU

Connecting students with causes shall reserve the right to terminate the MOU with ICU with a notice period of three months if:

1. It considers that by the acts or omissions of ICU the credibility of Connecting students with causes or its member organisations is compromised
2. ICU infringes the laws, rules or regulations of England
3. ICU fails to comply with its responsibilities
4. ICU misappropriates Connecting students with causes funds, equipment or materials
5. ICU commits any material breach of his/her duties or obligations under the Contract
6. It considers the activities of ICU to no longer fit with the strategic direction of Connecting students with causes

Dispute Resolution

In the event of a decision being required on whether an Connecting students with causes activity, campaign or event is in conflict with an ICU event, campaign or activity the ICU President shall be consulted who shall make a final decision.

In the event of a dispute between the parties to this MOU, a discussion will take place between the Connecting students with causes and the ICU members of the Connecting students with causes Advisory Board with a view to reaching an agreed solution.

Agreement

SIGNED by	SIGNED by
for and on behalf of ICU	for and on behalf of Student Hubs
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