

Imperial College Union  
**Deputy President (Finance & Services) Council Report**  
*A note by the DPFS – Stefan Nubert*

**Refunds**

We are now fully able to process online refunds and as such I have worked my way through the rather large backlog of refunds.

**Ents Working Group**

The first Ents Working Group is being held on Thursday 15 November at 12:30 in Metric. A number of emails and items of discussion have already been received.

**Reynolds Steering Group**

I attended the Reynolds Steering Group on 29 October. Various matter were discussed. In particular relevance to my role, the issue of improving student staff training was raised and has since been discussed by myself and Matthew Bowman (Commercial Services Manager).

**Bars Recycling**

The initial steps in hopefully improving the amount of material we recycle in our bars have been taken and I have been in correspondence with college about arranging recycling for cans, plastic bottles and potentially composting for kitchen waste.

**Tours**

The CSB tours meeting took place on 22 October. Fourteen winter tours were accepted and two were rejected. Allocations have yet to be decided due to the delay on IC Trust's part in informing us of this year's funding allocation. Unused tour allocations from last year have been reclaimed.

**Graduation**

I had the privilege of being the mace bearer for all three graduation ceremonies on 24 October.

**Club Finances**

A number of clubs have been overspent significantly in their SGI at the start of the year. Myself or other members of staff have contacted these various clubs. These issues have all either been resolved or are in the process of being dealt with

**Capital Expenditure Plans (CEP)**

Following discussion between the other two CEP holders (maturing this year), myself and Phil Power (Membership Services Manager) and Malcolm Martin (Head of Finance) the ICSM Boat Club has made a capital purchases against the CEP. The process is nearly complete at time of writing. Of the other two CEP remaining, the Gliding club have proposed a plan for exhausting their CEP this financial year, which has in principle been accepted. The remaining CEP (Subaqua) has been postponed (with agreement of the club) until the next financial year.

### **Committees and Meetings**

I have attended a number of various meetings since my last report, including the college Health, Safety and Environment Committee where I presented Paul's report. I have also attended the first ever meeting of the Union's Finance and Risk sub-committee.

### **Credit Cards & Honorary Senior Treasurers (HST's)**

Credit card requests have been moved onto eActivities. Training has been provided to the HST's in the use of the online system, to hopefully speed up the process. I will also be attending a meeting arranged by Malcolm Martin (Head of Finance) to discuss credit cards (amongst other things), with a view to potentially increase the number of cards available for our use, in an attempt to reduce potential bottlenecks.

### **ACC Bar Night**

The first ACC Bar Night was held on 7 November. Meetings took place with discussion on how to best run the event. The ACC drinks offer was made, for the first time, open across all three bars. A follow up meeting has been arranged for 9 November to discuss the feedback from ACC.

### **Wednesday and Friday Nights**

A follow-up meeting has been called to discuss entry pricing to the Union, following the changes made at the start of term.

### **Leave**

I was on annual leave for half a day on the 26 October.