

MINUTES OF THE PROCEEDINGS
of the fourth ordinary meeting of the
Clubs, Societies and Projects Board
of the Imperial College Union
in the 2013-14 Session

The meeting of the Clubs and Societies Board was held in the Union Dining Hall in the Union Building on the 21st of January 2014 at 6pm.

Present:

Deputy President (Clubs & Societies)	Yasmin	Edwards
Deputy President (Finance & Services)	Kieron	Creagh
Deputy President (Education)	Natalie	Kempston
Arts and Entertainment Board Chair	Alex	Savell
Athletic Clubs Committee Chair	Chew	Liew
C&GU Vice President Finance and Societies	Yuchen	Wang
ICSM Clubs & Societies Officer	Patrick	McGowan
Media Group Chair	Maclej	Matuszewski
Overseas Students Committee Chair	Charmain	Li
RAG Chair	Callum	Kirk
Recreational Clubs Committee Chair	Thomas	Wheeler
RSMU Vice President of Clubs and Societies	Emma	Tomms

Apologies: Membership Services Manager Phil Power, CAG Chair Sam Page.

Observers: Anthony Crowther Student Activities Manager, Kate Colthurst Student Activities Coordinator.

1.0 Chairs Business

1.1 Budgeting is now open. All Management Group Chairs and Treasurers should sign up to an appointment with the DPFS.

2.0 Minutes of Last Meeting – 12.12.13

Resolved: The minutes were passed unanimously.

3.0 Matters Arising:

- a) The CGCU Report has been submitted and was accepted by the Board.
- b) There was an issue with the formatting of the CGCU Report and in future it is requested that the logo is removed from the background as it was difficult to read in some cases.

The Agenda was changed to consider Tours applications as the first order of business. The applications were considered in the order outlined below:

4.0 Tour Applications:

- a) The Board moved to a vote on accepting the tours that have already been approved by the DPCS and DPFS with the exception of RCC Mountaineering, which will be discussed with the other tours.

Resolved:

- 1) **To accept the tours that have been approved by the DPCS and DPFS with the exception of RCC Mountaineering.**

4.1 ACC Boat:

- a) It is noted that the tour location was not included in the application, but the group intend to travel to France.
- b) It is noted that the club will be using this opportunity as a training camp, but the tour will be open to all members and abilities.

- c) The Board moved to a vote on accepting the ACC Boat tour as valid with the proviso that the club are going to a different location to previous years.

Resolved:

- 1) **The Board accepted the ACC Boat tour as valid with the proviso that the club are going to a different location to previous years.**

4.2 ACC Cheerleading:

- a) The club is attending the same competition as previous years, but it is being held in a different location.
- b) The club looked at the possibility of attending a different competition, but this is the only competition that allows all members to compete and is financially viable.
- c) The club had originally obtained a quote for a 72 seater coach. However, they have recently obtained a cheaper quote for a 53 seater (£1230).
- d) The Board moved to a vote on accepting the ACC Cheerleading tour as valid.

Resolved:

- 1) **The Board resolved to accept the ACC Cheerleading tour as valid.**

4.3 ACC Handball:

- a) It is noted that the club attends this competition most years and is usually invited to attend.
- b) It is noted that there isn't an equivalent competition delivering a high level of competition that isn't during University holidays or the exam period.
- c) It is noted that the club take two squads which comprises all members who wishes to attend.
- d) The Board moved to a vote on accepting the ACC Handball tour as valid.

Resolved:

- 1) **The Board resolved to accept the ACC Handball tour as valid.**

4.4 CGCU Civil Engineering:

- a) The club did not provide responses to the questions emailed by the DPCS.
- b) The majority of activities seem to be largely social.
- c) The Board moved to a vote on accepting the CGCU Civil Engineering tour as valid.

Resolved: The Board rejected the CGCU Civil Engineering tour.

4.5 ICSMSU Drama:

- a) It is noted that the application has changed slightly to include preparation for UHU.
- b) It is noted that the club intend to hold rehearsals in the morning, attend workshops in the afternoon and performances in the evening.
- c) The Board moved to a vote on accepting the ICSMSU Drama tour as valid.

Resolved:

- 1) **The Board accepted the ICSMSU Drama tour as valid.**

4.6 OSC Cypriot:

- a) It is noted that the club may be collaborating with Spanish Society, but they are not believed to have made contact yet.
- b) It is noted that the application focusses largely on Spanish culture and experience.
- c) The Board moved to a vote on accepting the OSC Cypriot tour as valid.

Resolved: The Board rejected the OSC Cypriot tour.

4.7 RCC Exploration (Spring tour):

- a) It is noted that the tour is open to all levels of ability and involved activities such as snow shoeing.
- b) The club have not been to the location/site before
- c) It is noted that the numbers are limited to 6 due to accommodation constraints. However, it is noted that the club could look into more accommodation if required (although this is unlikely).
- d) The Board moved to a vote on accepting the RCC Exploration tour as valid.

Resolved:

- 1) **The Board accepted the RCC Exploration Spring tour as valid.**

4.8 RCC Exploration (Winter tour):

- a) It is noted that some experience is required to attend this tour, but this experience can easily be gained with other outdoor societies (basic climbing required).
- b) It is noted that any members who wanted to attend could gain the required skills in the time before the tour.
- c) The Board moved to a vote on accepting the RCC Explorations tour as valid.

Resolved:

- 1) **The Board accepted the RCC Exploration Winter tour as valid.**

4.9 SCC Meat Appreciation:

- a) It is noted that the club must be inclusive and therefore the tour caters for people with an interest in a variety of food, not solely meat.
- b) The club is travelling to Belgium as it has a diverse range of food and drink and it can be difficult to obtain Belgium food in the UK.
- c) It is noted that places would be allocated on a first-come first-serve basis and the club can open up more places if required.
- d) The Board moved to a vote on accepting the SCC Meat Appreciation tour as valid.

Resolved:

- 1) **The Board resolved to accept the SCC Meat Appreciation tour as valid.**

4.11 RCC Mountaineering:

- a) It is noted that the club have not been to this location before.
- b) It is noted that sport climbing in hotter weather is a great way to introduce new members.
- c) It is noted that the activity will be less likely to be rained off or classified as too hot to climb, as Easter is the optimum time/temperature for sport climbing.
- d) The Board moved to a vote on accepting the RCC Mountaineering tour application as valid.

Resolved:

- 1) **The Board resolved to accept the RCC Mountaineering tour application as valid.**

4.10 RCC Synchronized Swimming:

- a) It is noted that the tour is open to both new and experienced members.
- b) The Board move to a vote on accepting RCC Synchronized Swimming tour as valid with the proviso that they organise further training days with universities.

Resolved:

- 1) **The Board accepted the RCC Synchronized Swimming tour as valid with the proviso that they organise further training days with universities**

4.11 RSM Hockey:

- a) It is noted that the club go to Blackpool every year.
- b) It is noted that this is the only tournament that the club can attend that fits in with the University schedule and is financially viable.
- c) It is noted that money for the tournament was requested in budgeting, but no money was supplied for this purpose.
- d) The Board moved to a vote on accepting the RSM Hockey tour as valid.

Resolved:

- 1) **The Board accepted the RSM Hockey tour as valid.**

4.12 A&E Chamber Choir – late submission:

It is noted that the club were late in submitting their application and it was submitted 3 and ½ hours after the deadline. The Board resolve to consider the A&E Chamber Choir tour application.

4.13 A&E Chamber Choir:

- a) It is noted that the club are returning to the same location as last year.
- b) It is noted that the club return to the same location and stay with a member of the club in order to make it more financially viable for their members.
- c) It is noted that there may be limited availability with regards to accommodation.
- d) The Board moved to a vote on accepting the A&E Chamber Choir tour application with the proviso that no member is excluded and the club book extra/alternative accommodation if required.

Resolved:

- 1) **The Board accepted the A&E Chamber Choir application as valid with the proviso that no member is excluded and the club book extra/alternative accommodation if required.**

Contingency Claims:

5.0 RCC Pole Dancing:

- a) It is noted that the club replaced damaged equipment over the summer, but one pole has now gone missing from the cupboard.
- b) The Union have requested for the lock to be replaced and have chased that request.
- c) It is noted that the new pole they wish to purchase is the only one that will allow them to practice/perform safely due to the slippery nature of the floor in Metric.

Resolved:

- 1) **The Board accepted the RCC Pole Dancing contingency claim.**

6.0 ICSMSU Boat:

- a) It is noted that the club had budgeted for £200 worth of repair, but the actual cost came in much higher than expected.
- b) It is noted that there is a serious health and safety concern associated with the club going out on the river after extreme weather and hitting floating debris.
- c) It is noted that the Board have questions regarding the time frame for the repair for Claim 2, and would like clarification on the timescale of the incident and repair.
- d) It is noted that the Board also have questions regarding Claim 1 with regards to the cause of the damage and how much the boat was used after the damage was sustained and how this may have affected the overall cost of repair.

Resolved:

- 1) **The Board resolved to defer the decision on the ICSMSU Boat contingency claim until further information has been obtained and can be considered. It is noted that this claim will be considered by Exec in the same manner as the other contingency claims presented at the meeting.**

7.0 RCC Dance:

- a) It is noted that the club have struggled financially as they were allocated less space in the Union this year and had to hire a private studio to compensate.
- b) It is noted that members do pay for classes, but not for rehearsals.

Resolved:

- 1) **The Board resolved to accept the RCC Dance contingency claim as valid.**

8.0 RCS Motor:

- a) It is noted that the club could not have planned for this issue as it is very specialised and it is highly unusual for the vehicle to be irreparable at the roadside.
- b) It is noted that this is the first time in the committees' memory that the vehicle has required towing.
- c) It is noted that the club should budget for recovery in future.

Resolved:

- 1) **The Board resolved to accept the RCS Motor contingency claim as valid.**

9.0 ACC Rugby:

- a) It is noted that the club were only informed about the changes surrounding the Linford Christie ground at the start of last term.
- b) It is noted that the club could not have budgeted for the increase in transport costs or for the training ground cancelling their bookings.
- c) It is noted that the club are only asking for the difference in cost of the new training option, not the full cost.

Resolved:

- 1) **The Board resolved to accept the ACC Rugby contingency claim as valid.**

- d) It is noted that the club will try as hard as possible to find the cheapest solution to this issue.

10.0 ACC Dodgeball:

- a) It is noted that the Board do not wish to set a precedent for claims that involve a lack of training space and suggest the club budget for Ethos in the future.
- b) It is noted that at the time of budgeting the club still had full use of the UDH and were unaware that they would not be able to continue to use it the following year.

Resolved:

- 1) **The Board resolved to accept the ACC Dodgeball contingency claim as valid.**

11.0 TEDX and TEDMED events:

- a) It is noted that the TED project will be held under CSPB with oversight from the DPFS and DPCS. This is due to the fact that there will not necessarily be a TED project every year due to the nature of the events.
- b) It is noted that keeping the project under CSPB instead of CAG will ensure that the project is not shut down if an event is not run every year.
- c) It is noted that the proposal would allow those running TED events to have financial responsibility with support from the DPCS and DPFS.

The Board proposed to vote on the three proposals documented individually.

Resolved: The Board resolved to accept all three proposals.

- The Board resolves to: create a TED project under CSPB with oversight from the DPCS and DPFS
- Move the previous TEDx event surplus to the TED project (£1,765.59)
- Move the same value of TEDMed Live loss to the TED Project, (£1,765.69).

12.0 Any other business

12.1 Late ICSM Water Polo contingency claim:

- a) It is noted that the club should have budgeted for an extra session of pool hire as they had been hoping to gain this time for several years.
- b) It is noted that incurring this cost is not an unforeseen event, as the club applied to Sport Imperial for the additional session.

Resolved:

- 1) **The Board resolved to reject the ICSM Water Polo contingency claim as it does not adhere to the ICU contingency policy.**

13.0 Matters for Report:

13.1 Imperial Plus:

- a) It is reported that there are quite a few people from attending management groups who have now signed up to Imperial Plus, including some members of the Board.
- b) It is noted that Nick Snow (ICU Staff) has attended most management group meetings to promote Imperial Plus and has plans to attend the remaining ones soon.
- c) Management Group committees are encouraged to promote Imperial Plus and sign up for the scheme themselves.

Date of the next meeting:

The next meeting will be held on the 18th of February in the Union Dining Hall in the Union Building.

Meeting Ends: 19:55

Approved as a correct record at a
Meeting of the Clubs and Societies Board

On _____ 2012/13

_____ Chair of the Meeting