



MINUTES OF THE PROCEEDINGS
of the sixth ordinary meeting of the
Council
of the
Imperial College Union in the 2013/14 Session

The meeting of the Council was held in the Union Dining Hall on the 10 June 2014 at 6.40pm.

Present:

Council Chair	Richard Bennett
President	David Goldsmith
Deputy President (Clubs & Societies)	Yas Edwards
Deputy President (Education)	Nat Kempston
Deputy President (Finance & Services)	Kieron Creagh
Deputy President (Welfare)	Marissa Lewis
CGCU President	Lejon Chua
ICSMSU President	Steve Tran
GSU Chair	Andreas Thomik
A&E Chair	Alex Savell
RCC Chair	Tom Wheeler
ACC Chair	Chew Liew
Media Group Chair	Maciej Matuszewski
OSC Chair	Charmain Li
SCC Chair	Michail Ntinalexis
CAG Chair	Sam Page
CGCU Academic Affairs Officer	James Murphy
RCSU Academic Affairs Officer	Mariza de Souza
GSU Engineering Academic and Welfare Officer	Hassan Ahmadzadeh
GSU Business Academic and Welfare Officer	Ruxandra Luca
GSU Medicine AWO	Nuha Yassin
LGBT Portfolio Officer	Nia John
Interfaith Officer	Tagore Nakornchai
International Officer	Nida Mahmud
Gender Equality Officer	Sarah Sturrock
Interfaith Officer	Tagore Nakornchai
Campaigns Officer	Chris Kaye
C&GCU (Undergraduate) Ordinary Members	George Butcher
	Yulia Bulgakova
	Thomas Lim
	Timothy Munday
C&GCU (Postgraduate) Ordinary Members	Stefan Nubert
	Richard Simons
RCSU (Undergraduate) Ordinary Members	Ben Fernando
	Xiaoyu Chen
RCSU (Postgraduate) Ordinary Members	Andrew Tranter
	Giulia Ferlito
ICSMSU (Undergraduate) Ordinary Members	Hiba Saleem Danish
	Shiqu Qiu
ICSMSU (Postgraduate) Ordinary Members	Alan Askari
Permanent observers	
Governance and Administration Manager (Clerk to Council)	Rebecca Coxhead

Apologies: RCSU President Plabon Saha, CGCU Welfare Officer Juliet Kernohan, ICSMSU Welfare Officer Sunila Prasad, ICSMSU Ed Rep 4, Biomed & Pharm Lucinda Osborn, RSMU Chair Emily Pennington, , SCC Chair Jia Cheong, RAG Chair Callum Kirk, ICSMSU Education Rep Anju George, GSU Physical Sciences AWO Max Boleininger, ICSMSU Education Rep 356 Rahul Ravindran, Disabilities Officer Moeko Maiguma-Wilson, Gender Equality Officer Sarah Sturrock RCSU (Undergraduate) Ordinary Members Selina Leung ICSMSU (Undergraduate) Ordinary Members John Golden

Not present: Silwood Chairs Claire Bankier, Shorok Mombrikotb, GSU Life Sciences AWO Marta Sawicka, RCSU Welfare Officer Douglas Imrie, RSMU Welfare Officer Hayley Meek

1. CHAIRS BUSINESS

- a) Thanks were given to Council members for their attendance to the last Council of the year.

2. MINUTES – 11.03.14

RESOLVED:

- 1) **To pass the minutes as an accurate record of the meeting.**

3. MATTERS ARISING – none

4. PRESIDENTS REPORT

RECEIVED: The report was presented by the President

NOTED:

- a) It was highlighted that there was no reporting of Executive Committee activity in the report and it was requested that this be circulated.

ACTION:

1. **The President to send a summary of Executive Committee decisions and activity by the end of the week.**
- b) It was queried as to what is happening with Imperial West and it was reported that the information that has been given to the President is that there is a Research and Translation hub being built and some chemistry teaching will also be taking place there however it has not been confirmed that any UG teaching will be occurring there.
- c) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

5. DEPUTY PRESIDENT (CLUBS AND SOCIETIES)

RECEIVED: The report was presented by the Deputy President (Clubs and Societies)

NOTED:

- a) The Management Group review is being passed over to the incoming Sabbatical Team and members of CSPB will be encouraged to hand this over to their successors.

- i. Members were asked to send any comments or thoughts on the restructure to the Deputy President (Clubs & Societies) so that this information doesn't get lost in handover
- b) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

6. DEPUTY PRESIDENT (EDUCATION)

RECEIVED: The report was presented by the Deputy President (Education)

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

7. DEPUTY PRESIDENT (FINANCE & SERVICES)

RECEIVED: The report was presented by the Deputy President (Finance & Services)

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

8. DEPUTY PRESIDENT (WELFARE) REPORT

RECEIVED: The report was presented by the Deputy President (Welfare)

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

9. FELIX REPORT

RECEIVED: The report was presented by the Felix Editor

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) **To accept the report.**

10. CGCU REPORT – NOT SUBMITTED

11. GSU REPORT

RECEIVED: The report was presented by the GSU President

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) To accept the report.**

12. ICSMSU REPORT

RECEIVED: The Report was presented by the ICSMSU President

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) To accept the report.**

13. RCSU REPORT

RECEIVED: The report was presented by the RCSU President

NOTED:

- a) There was a funding issue with the RCSU Welfare Week and the RCSU were in a position where they had events planned with no guaranteed of funding.
 - i. The ICSMSU President stated that the ICSMSU successfully ran Welfare campaigns with a zero budget and that funding is not essential to running a successful welfare week.
 - ii. It was stated that the main role of the RCSU Welfare Officer is to organise the Welfare Week so without this to do, the role becomes redundant.
 - iii. It was stated that there is a wider discussion to be had on the purpose of Welfare Officers.
- b) It was stated that the Executive Committee doesn't need to meet when it is deciding on event budgets, of which have gone through a rigorous screening process before being presented to Executive Committee for decision.
 - i. Nida and Stefan stated that they find making decisions over email is much more efficient for them as they would not be able to make physical meetings and this method of communication lets them be active and effective members of the committee.

- c) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) To accept the report.**

14. RSMU REPORT

RECEIVED: The report was as tabled

NOTED:

- a) Council moved to a vote on accepting the report and it passed unanimously.

RESOLVED:

- 1) To accept the report.**

15. SILWOOD REPORT – NOT SUBMITTED

16. RCSU UROP Bursary

RECEIVED: The paper was presented by the RCSU President

NOTED:

- a) It was reminded that ICU doesn't support unpaid internships apart from some small allowances.
- b) The Deputy President (Education) stated that she has meet with the UROP administrators and they have stated that they are not going to increase funding as departments will potentially then decrease the places they will offer.
- c) Some UROP students are funded by research groups which then are restricted by the funding provisions of the academics.
- d) It was recognised that Engineering is better funded.

17. SPORTS STRATEGY

RECEIVED: The strategy was presented by the Deputy President (Clubs & Societies)

NOTED:

- a) Council were asked to send any feedback on the document to her.
- b) Council moved to a vote on passing the reported strategy and it was passed unanimously.

RESOLVED:

- 1) To pass the presented Sports Strategy**

18. HIGHER EDUCATION FUNDING POLICY

RECEIVED: The paper was presented by the Deputy President (Education)

NOTED:

- a) Andrew Tranter suggested taking the question of HE funding to Referendum as he believes that this is an important topic and the student body should have the opportunity to feed in their opinions.
- b) It was stated that there was a presentation at Council and the student body were asked through the Union Newsletter and Felix to feed their opinions which some did so and these were included in the creating of the presented policy.
- c) It was highlighted that if the policy isn't passed, the Union will be without a Higher Education Policy which is a dangerous position to be in especially leading up to the General Elections.

- d) It was suggested that the Summer Term is not the best time for student consultation and if it is felt that Council is not a representative body then refer to referendum.
- e) It was suggested that 3 options should be asked to the student body should it go to referendum.
- f) The option could be to extend the current policy or pass the new policy but include a clause for this to expire at the end of December 2014.
- g) It was put to a vote in a Council wanted to take the discussion on Higher Education policy to a referendum and the vote is as follows:

FOR	13
AGAINST	4
ABSTAIN	8

Passes

RESOLVED:

- 1) **To conduct a referendum in the autumn term in regards to Higher Education Policy.**

ACTION:

- 1. **The Deputy President (Education) to move forward with the process of undertaking a Higher Education policy referendum in the Autumn term.**

- h) At this point the Deputy President (Education) withdrew the paper.

19. SABBATICAL ROLE REVIEW

RECEIVED: The paper was presented by the Sabbatical Officers

NOTED:

- a) All Sabbaticals are now Officer Trustees which is the first full year that this is the case. Before the change to the constitution, the President was the only sabbatical who sat on the Board of Trustees.
- b) The paper is in two parts – the roles and the names.
- c) The Bye Laws are currently being looked in to by the Governance committee.
- d) Alex Savell proposed a change to point x.ii where this should be removed for the general role and moved specifically to the Deputy President (Finance & Services)
 - i. All officers have a service and events element to their roles and as such should remain as a general role. The officers have been in term this year to recognise that this is the case.
 - ii. The change to the Deputy President (Finance & Services) role have been to reflect how the role has evolved and takes nothing away from the interactions between the Deputy President (Finance & Services) and commercial services and financial responsibilities.
 - iii. It was highlighted that the role descriptions are the minimums of what is expected from the officers and that each bring their own strengths and values to the role.
 - iv. Officers Trustees are equally financial liable and as such this needs to be reflected in the general role description.
 - v. Council moved to a vote on passing the presented changes to the Bye Laws and the vote is as follows:

FOR	22
AGAINST	2
ABSTAIN	3

Passed

RESOLVED:

1) To amend the Bye Laws are presented (see appendix)

- vi. Alex Savell proposed to move point x.ii from the general role description to under Deputy President (Finance & Services) and the vote is as follows:

FOR	1
AGAINST	18
ABSTAIN	8

Falls
- e) In regards to the name changes for the role for Deputy President (Finance & Services) and Deputy President Clubs & Societies, the following discussion took place:
 - i. Changes to the names will not come in to effect until advertising for the Big Elections 2015 commences.
 - ii. It was suggested that 'Finance' and Development' comes before Activites in the name so it indicates more clearly what the roles are.
 - iii. The Deputy President (Finance & Services) and Deputy President Clubs & Societies roles overlap a lot and students will often contact both officers with queries.
 - iv. Significant amounts of controls is given to clubs and they need support both from sabbaticals and staff.
 - v. There has been a lot of discussing in regards to the names and the presented changes are the most appropriate.
 - vi. There is anecdotal evidence that students stand for the role of Deputy President (Finance & Services) without knowing exactly what the role is despite there being a plethora of information available to candidates. The survey undertaken last year indicated that students feel that 'development' should be included in the Deputy President (Clubs & Societies) role and so this should be reflected in the name.
 - vii. Council moved to a vote on passing the presented name changes and the vote is as follows:

FOR	21
ABSTAIN	2
AGAINST	4

Passes

RESOLVED:

- 2) To rename the Deputy President (Finance & Services) to Deputy President (Activites & Finance) and the Deputy President (Clubs & Societies) to Deputy President (Activites & Development) to come in to effect for Big Elections 2015. (see appendix)**

At this point the Council Chair declared that he chaired the Colours committee meeting and as such the Chair was handed to David Goldsmith

20. UNION AWARDS

NOTED:

- a) Council moved to a vote on passing the presented paper and it was passed unanimously.

RESOLVED:

- 1) To pass the presented paper (see appendix)**

21. HONORARY LIFE MEMBERSHIP

NOTED:

- a) The Sabbatical Officers who was being decided upon left the room when this discussion took place.
- b) The Chair asked Council was asked if it wished to award Honorary Life Membership to the Sabbatical Officers. The results are as follows:
 - i. President David Goldsmith– no objection.
 - ii. Deputy President (Clubs & Societies) Yasmin Edwards – no objection
 - iii. Deputy President (Education) Natalie Kempston –no objection.
 - iv. Deputy President (Finance & Services) Kieron Creagh – no objection
 - v. Deputy President (Welfare) Marissa Lewis – no objection
 - vi. ICSMSU President Steve Tran – no objection
 - vii. Felix Editor Joe Letts – no objection

RESOLVED:

- 1) To grant Honorary Life Membership to the following Sabbatical Officers

22. ANY OTHER BUSINESS

22.1

NOTED:

- a) It was queried as to why Executive Committee meetings aren't happening frequently.
 - i. Executive Committee is an agile body meeting as and when it needs and it has met twice this year with many decisions being taken over email where it hasn't been required to meeting physically.

22.2

NOTED:

- a) It was expressed that people should not be permitted to stand for more than one position in an election.
 - i. People have successfully held more than one position and they have benefited from the experience.
 - ii. Officers that have positions on Union Council are unable to hold more than one position.

Meeting closed 8.40pm

Approved as a correct record at a meeting of Union Council

on _____ 2013/14

_____ Chair of the Meeting

Appendix I - Bye-Law Changes

D. Officers of the Union

- 1. The Officers of the Union shall be the:

- 1.1. Officer Trustees:
 - 1.1.1. President,
 - 1.1.2. Deputy President (Clubs & Societies),
 - 1.1.3. Deputy President (Education),
 - 1.1.4. Deputy President (Finance & Services),
 - 1.1.5. Deputy President (Welfare),

Job Descriptions for the Officer Trustees

- x. Beyond their responsibilities as Trustees all Officer Trustees shall;
 - x.1. Act as a Trustee ex-officio,
 - x.2. Fulfil all Presidential and constitutional responsibilities,
 - x.3. Execute and develop policy and further the aims and objectives of the Union,
 - x.4. Ensure that all members of the Union are equally represented,
 - x.5. Chair relevant Union Committees,
 - x.6. Liaise with Union and College staff as appropriate,
 - x.7. Represent the Union on external committees as appropriate,
 - x.8. Report to Union committees as appropriate,
 - x.9. Negotiate extra duties where appropriate,
 - x.10. Coordinate the work of the non- Trustee officers of the Union,
 - x.11. Ensure that the Union provides relevant and sustainable events and services that meet the demands of its members,
 - x.12. Campaign, where appropriate, on issues relevant to the membership.

President

8. The President shall;
 - 8.1. Be the chief executive officer of the Union,
 - 8.2. Be responsible for constitutional development and preliminary interpretation,
 - 8.3. Be responsible for the Managing Director,
 - 8.4. Be responsible for coordinating the work of the officer trustee team,
 - 8.5. Take on or delegate Presidential duties where appropriate,
 - 8.6. Be responsible for representing the Union to the local community and external bodies,
 - 8.7. Be responsible for the effective coordination of activities and representation at non-South Kensington Campuses in conjunction with the relevant officers and Union committees,
 - 8.8. Ensure the adherence to the Complaints and Discipline procedures set out in Section E of the Bye-Laws.

Deputy President (Clubs & Societies) (to be renamed the Deputy President (Activities & Development) for Big Elections 2015)

9. The Deputy President (Clubs & Societies) shall:

- 9.1. Take on Presidential duties as appropriate,
- 9.2. Be responsible for the effective coordination and representation of Clubs, Societies & Projects, in conjunction with the relevant Union committees,
- 9.3. Liaise with Union staff to ensure that appropriate support is being given to all Clubs, Societies & Projects,
- 9.4. Represent Union Clubs and Societies to British Universities & Colleges Sports (BUCS).
- 9.5 To be jointly responsible for the sustainability, training and support of volunteers.

Deputy President (Education)

10. The Deputy President (Education) shall

- 10.1. Take on Presidential duties as appropriate,
- 10.2. Be responsible, for reporting to the College student opinion on academic affairs, suggesting areas for development, and enhancing the student experience and provision for students,
- 10.3. Be for responsible for the training and running of a Representation Network for the Academic Representatives of the Constituent Unions and other student bodies,
- 10.4. Liaise with the Constituent Unions on all academic matters concerning students,
- 10.5. Support Student Enterprise and Innovation within the Union and the College.

Deputy President (Finance & Services) (to be renamed the Deputy President (Activities & Finance) for Big Elections 2015)

11. The Deputy President (Finance & Services) shall:

- 11.1. Take on Presidential duties as appropriate,
- 11.2 Be responsible for providing support on Financial matters to Clubs, Societies & Projects,
- 11.3. Be responsible for the adherence of Clubs, Societies & Projects to the Union's Financial Procedures,
- 11.4. Be responsible for the effective coordination and representation of student skills development and accreditation programmes operated by the Union,
- 11.5 To be jointly responsible for the sustainability, training and support of volunteers.

Deputy President (Welfare)

12. The Deputy President (Welfare) shall:

- 12.1. Take on Presidential duties as appropriate,
- 12.2. Be responsible for identifying and informing College of student opinion on welfare issues and suggesting areas for development, and for coordinating and publicising all campaigns concerning:

- 12.2.1. equal opportunities and welfare issues,
- 12.2.2. volunteering opportunities.
- 12.3. Be responsible for representing the welfare needs of all students, especially minority or under-represented groups to the College,
- 12.4. Be responsible for maintaining and running a Welfare Network with the Union and Constituent Union Liberation Officers,
- 12.5. Be responsible for providing support to student led campaigns.

Colours	
Mohammad	Ahmadzadeh
James	Badman
Andrew	Bean
Timothy	Beasley
Mohammad	Bilal
Max	Boleiningher
Olivia	Boyd
Thomas	Brunt
Yulia	Bulgakova
Richard	Cameron
Kimberley	Chin-Goh
Lejon	Chua
Oliver	Clipsham
Rhys	Comissiong
Theresa	Davey
Sahil	Dawar
Mariza	de Souza
Ollie	Dean
Thomas	Defferriere
Kristina	Earle
Nicholas	Farmer
Luke	Granger-Brown
Adrian	Grutter
Boshuo	Guo
Ethan	Haley
Timothy	Hall
Edward	Hallett
Peter	Hamilton
Philippe	Harbord
Jonathan	Hardisty
Aislinn	Hayes
Fangjia	He
Reuben	Hill
Yuri	Ichinose
Omer	Jamall
Thomas	Jones
Maximillian	Keech
Dongwhi	Kim
Wilf	Kimberley
Don	Koh
Yin	Lee
Mimi	Li
Chew	Liew

Christopher	Love
Yi Ting	Low
Alexander	Lown
Yasmin	Malik
Dominic	Marshall
Ellen	Mathieson
Maciej	Matuszewski
Hannah	Maude
Chris	McDonnell
Emma	McFadden
Samuel	McKenny
Edward	Middleton
Sophie	Middleton
Sara	Mohamed
Shorok	Mombrikotb
Aditya	Narayanan
Charles	Penny
Julian	Phatarfod
Eamonn	Postlethwaite
Rasheed	Rabiu
Slobodan	Radosavljevic
Ruth	Reynolds
Joanna	Robbings
Delphine	Rolando
Joseph	Rumer
Plabon	Saha
Maryam	Saleem
Luke	Salter
Ayshah	Sawjani
Francesco	Sciortino
Sarim	Siddiqui
Amanda	Sjödahl
Charlotte	Stephens
Joshua	Taylor
Chris	Terry
Vignesh	Venkataraman
Kunal	Wagle
Victoria	Walpole
Madina	Wane
Yuchen	Wang
Ross	Webster
Christopher	Wood

Outstanding Service Award	
Stephen	Ball
Richard	Bennett
George	Butcher
Michael	Chung
Francis	Clegg
Hazem	El-Turk
Benjamin	Fernando
Katherine	Fok
George	Goldberg
John	Golden
Rachel	Gregory
Peter	Griffin
Benjamin	Howitt
Philip	Kent
Charmain	Li
Nida	Mahmud
Patrick	McGown
James	Murphy
Sunila	Prasad
Jonathan	Pratt
Alexander	Savell
Andreas	Thomik
David	Thompson
Thomas	Wilshere

<u>Fellowship</u>	
Michael	Foster
Thomas	Lim
Suzanne	Rayner
<u>Fellowship with Distinction</u>	
Stefan Nubert	