
Minutes of the Imperial College Union
Clubs, Societies and Projects Board
19 January 2016
Room 1 & 2, 18:00

Deputy President (Clubs & Societies)	Ben Howitt
Deputy President (Finance & Services)	Chris Kaye
ICU President	Lucinda Sandon-Allum
A&E Chair	Enric Juan Alocer
RCSU Chair	James Badman
RAG Chair	Will Daubney
RSM Clubs and Societies	Esme Stallard
ACC Chair	Toni Semmence
Media Chair	Henry Harrod
CGCU Chair	Andrew Olson
RCC Chair	Stephen Ball
A&E/Media Treasurer	Jack Steadman
SCC Chair	Sina Lori
GSU Treasurer	Andreas Kaloterakis
ICSM Clubs & Societies	Alex Compton

Observers

Student Activities Coordinator	India Jordan
Student Activities Manager	James Lindsay
ICSM President	Med Harris
Team Bo President	Tom Yard
Team Bo Treasurer	Ben Wainwright
RCC Treasurer	Alex Leonard
ACC Treasurer	John Pyrah
ICSM Treasurer	Rhys Smith

1. CHAIRS BUSINESS

1.1 NAC / ADB Updates

- Dates for the New Activities Committee is the 26 January and 29 February
- Dates for the Activities Development Committee is the 25 February
- New Activities Committee created a new club at their last meeting, this was CGCU Data Science Society
- RCC Croquet & A&E Cheerleading were awarded funding from the Activities Development Committee at their last meeting.

1.2 Upcoming deadlines – Budgeting Deadline

- It is noted that there was some confusion over the budgeting deadline
- The board discussed extending the deadline due to the error online
- It is noted that the budgeting deadline was agreed to be extended until midday 20 January.

1.3 Membership Targets

- a) The board discussed closing clubs that have no members and were not active, these were:
 - i. SCC Caledonia
 - ii. Media Advertising
 - iii. SCC Empower
 - iv. CAG Amnesty
 - v. RCC Go Society
 - vi. CAG CoppaFeel
 - vii. ICSM Careers
- b) It is noted that SCC Architecture do not have a committee
- c) It is noted that SCC Architecture will be put into dormancy
- d) It is noted that there was a vote of no confidence in the ICSM Psychiatry and the committee will be electing their new chair shortly
- e) It is noted that the ACC will be voting to close ACC Rugby League at their next meeting
- f) The board move to a vote to allow the ACC Chair to close ACC Rugby League after the meeting

RESOLVED

- 1) The vote passes with one abstention**

ACTION

- 1. Deputy President (Clubs and Societies) & Deputy President (Finance and Services) to shut down European Medical Students' Association.
- 2. Deputy President (Finance and Services) to look into old clubs still appearing on eActivities despite being closed down

1.4 Unfilled Committee Positions

- a) It is noted that there are unfilled positions on the CAG and OSC Exec committee's

1.5 IC Finance Tour

- a) It is noted that the Deputy President (Finance and Services) has been engaging with the club to work at decreasing their SGI
- b) It is noted that places on the SCC Finance tour are via application
- c) The board felt the application was contradictory due to asking for funding when their SGI is exceptionally large
- d) It is noted that SCC Finance are giving away one free place to anyone that enters
- e) The board felt strongly that this would not be allowed to happen if a committee was deciding on choosing the winner of the free entry competition
- f) The board felt that certain elements of truth were being withheld such as the free ticket not being included in the event budget

ACTION

- 1. Deputy President (Finance and Services) to bring a finance report on SCC Finance to the March meeting**

1.6 Fair Usage Policy

- a) The board are happy for this development to be taken offline, so long as the Union Concert Hall and Production spaces are kept a close eye on
- b) It is noted that non medics clubs are using medics spaces which is causing issue for medics
- c) The policy should reflect specialist spaces
- d) An inventory is needed before policy is written
- e) It is noted that historic users (clubs that use the spaces for specialist activity) are keen on being a first preference for the spaces

2. MINUTES OF MEETING – 19 DECEMBER 2015

- a) The board review the minutes from the last meeting
- b) It is noted that Media Chair and ACC Treasurer were not present
- c) The board move to a vote to accept the minutes with the amendments

Resolved:

- 1) To accept the presented minutes with the amendments to the attendance list.**

3. MATTERS ARISING

ACTION

- 1. The Deputy President (Clubs and Societies) to send out a reminder of the tour dates for the academic year**
- 2. The Deputy President (Clubs and Societies) to add all Management Group chairs to the CSPB mailing list**

4. FINANCE REPORT

- a) It is noted that there have been problems and delays with claims or PO's being authorised in time
- b) The Deputy President (Finance and Services) asks the board to compile emails and send through any issues anyone has
- c) It is noted that if there is a delay with payment, clubs should contact The Deputy President (Finance and Services) who will contact the relevant parties and resolve it as soon as possible
- d) It is noted that there is a complaints form on the website, the board are advised to use it

5. TOURS APPLICATIONS REVIEW

5.1 ACC Boat

- a) It is noted that they are taking the entire club
- b) It is noted that the tour will be accepted on the condition that they do not go to the same location again and they haven't been there before

RESOLVED:

- 1) The tour passes with one abstention**

5.2 RCC Caving

- a) It is noted that they have not been to this location before
- b) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with one abstention**

5.3 RCC Exploration

- a) It is noted that it is a small tour
- b) It is noted that Exploration is not just about caving
- c) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with two abstentions**

5.4 SCC Art Society

- a) It is noted that membership is very high and tour numbers are very low
- b) The board were concerned that this was a trip for the committee
- c) The board felt that not much promotion had been done to gage interest
- d) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour does not pass with 6 against and 4 abstentions**
- 2) Art Soc will be invited to appeal this decision**

5.5 SCC Finance

- a) The board move to a vote to reject the tour based on the discussions had in 1.5 of Chair's business

RESOLVED:

- 1) The tour does not pass with 1 abstention**

5.6 A&E LeoSoc

- a) The board felt that there was not enough LeoSoc activity during the tour
- b) The move to vote to accept the tour based on an appeal considering the points mentioned above

RESOLVED:

- 1) The vote passes with two abstentions**

5.7 CGCU CivEng

- a) It is noted that this is a good tour
- b) It is noted that only Undergraduates are attending
- c) It is noted that CivEng should try to engage more with Postgraduates
- d) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with one abstention**

5.8 RSM Football

- It is noted that this is RSM Football's first tour
- It is noted that a large amount of their membership are going
- The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with one abstention**

5.9 ICSM Boat

- It is noted that this tour is for people with a specialised skill set
- It is noted that only a small amount of the membership are attending
- It is noted that all of the club are fundraising for this tour
- It is noted that all of the club are happy with a small number going on tour
- It is noted that the club has to go on leave from medic placements which is difficult to do
- The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with two abstentions**

5.10 ICSM Women's Hockey

- It is noted that club has put a lot of work into this tour
- It is noted that the tour is a full day of tournament and one day of sightseeing
- The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with three abstentions**

5.11 ICSM Rugby

- It is noted that this is the same location every year
- It is noted that the club did not contact ICSM Clubs and Societies about this prior to applying
- The board move to a vote to reject the appeal

RESOLVED:

- 1) The tour is rejected with three abstentions**

5.12 RCC Synchronised Swimming

- It is noted that the club can only have single gendered teams in the U.K
- It is noted that France allow for mixed gendered teams
- It is noted that RCC Synchronised Swimming rank well in the league tables
- It is noted that they will be going to different locations in France
- The board are concerned with the time breakdowns
- It is noted that RCC Synchronised Swimming need to justify why they are staying for four days, with only one day worth of activity
- The board move to a vote to reject the appeal

RESOLVED:

- 1) The tour is rejected with three abstentions**
- 2) RCC Synchronised Swimming will be invited to appeal the decision with more information on amount of society activity**

5.13 ACC Triathlon

- a) It is noted that the language used in the application is ambiguous
- b) It is noted that this is a travelling tour
- c) The board would like to see an itinerary of the locations they are travelling to
- d) The board move to a vote to accept the tour based on an itinerary that reflects different locations
- e) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with one abstention**

5.14 A&E A Cappella

- a) It is noted that the tour will consist of rehearsing and sightseeing
- b) It is noted that the club will busk alongside sightseeing
- c) It is noted that this is a similar tour to last year but in a different location
- d) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with one abstention**

5.15 A&E Chamber Choir

- a) It is noted that this is a long tour
- b) It is noted that the application does not contain more detail
- c) The A&E Chair explained the details of the tour to the board
- d) The board move to a vote to accept the tour

RESOLVED:

- 1) The tour passes with two abstentions**

5.16 Tour Guidance

- a) It is noted that more guidance is needed on how many words and detail and application should contain
- b) It is noted that tour application should go through Management Groups
- c) It is noted that Management Groups are to offer guidance on tours and trips before budgeting
- d) It is noted that dates of tour deadlines to be emailed to all clubs
- e) It is suggested to add members the society has and previous locations of tours to the applications
- f) The RCC Chair expressed his dissatisfaction in regards to the lack of publicity regarding tour deadlines. This has made it difficult for clubs and Management Group Chairs

ACTION

- 1. The Deputy President (Clubs and Societies) to add links to the Tours and Budgeting policies to the tours applications.**
- 2. The Deputy President (Clubs and Societies) to add all Tour application deadlines to the Union website**

6. RSM REPORT

- a) It is noted that the RSM Report is not present at the meeting however it will be made available online.

7. BUDGETING RING FENCE DECISIONS

- a) It is noted that this will be postponed until the first Budgeting meeting on the 8 February.

8. BUDGETING

- a) If the line is publicity, it should be publicity and not printing
- b) It is noted that there was confusion over Freshers' and printing
- c) The board are able to add lines for publicity
- d) There was a discussion around the background of the budgeting lines
- e) It is noted that a 30% subsidy is recommended on all A-lines

9. ANY OTHER BUSINESS

- a) It is noted that an email has gone out to clubs that have 150+ members about their participation in the Leadership Election

ACTION

- 1. The Student Activities Manager to send out election dates and deadlines to the board.**

Meeting ends at 21:00.