

Proposal for the Introduction of a new Representation Structure for Imperial Horizons students

For Education & Representation Board

Introduction

- The Imperial Horizons representation system has until now been quite poorly defined
- There are 'year reps' but not in every course; there are so many courses that a Year Rep is expected to represent, that Reps often struggle to get in touch with their students
- There are no proper support and supervisory mechanisms for Horizons Reps; all Reps technically report straight to the DPE, despite there being some 20+ of them

Proposal

- To introduce a proper representation system for Imperial Horizons students
- The Academic Officer (Horizons) provides support, oversight and responsibility over the Horizons Field Reps
- The Year Reps become renamed as 'Field Reps' in-line with nomenclature found in the Horizons programmes (to help students understand what the Reps do)
- Each Horizons course should have at least one 'course liaison'; these should be elected in-class and their purpose would be to collect feedback and channel to Field Reps

Questions

- Should the Academic Officer (Horizons) hold equal rank as ICSMSU Academic Officers, and thus hold equal rank to Academic Affairs Officers and Dep Reps?
- For Year 1 programs, what should be done to deal with Autumn term-only and Spring term-only courses?
 - New election in January?
 - Reps continue in their position even if they are no longer doing a Horizons course?

Resolutions:

1. Education and Representation Board resolves to create the following reps structure within Horizons, and to update the representation policy in accordance:
 - a. Academic Officer (Horizons) – Tier 2 within the Rep System (equivalent to ICSMSU Academic Officers)
 - b. At least 10 Field Reps, who will represent fields and report to the Academic Officer (Horizons)
 - c. At least 120 Course Liaison Officers who will gather information from each courses and report to Field Reps
2. That the above reps will be elected in a fair and democratic manner, with the aim to ensure that elections are held at a suitable time for Horizons students – taking into consideration that first years start Horizons after the beginning of term.
 - a. The Academic Officer (Horizons) will be elected in mid-November, with their term of office running for a full year (rather than an academic year)
 - b. Field Reps and Course Liaison Officers will also be elected in mid-November alongside the Academic Officer – however their term of office will follow the academic year.
3. Education and Representation Board mandates the Deputy President (Education) to take this proposal forward to Union Council for approval.

Appendix 1: List of roles in the proposed new Horizons representation system

Center-Level

- Academic Officer (Horizons)

Global Challenges

- Y1 Global Challenges Field Rep
 - The World Today Course Liaison
 - Sustaining Our Future Course Liaison
- Y2 Global Challenges Field Rep
 - Design for Sustainable Development Course Liaison
 - Visualising Global Challenges Course Liaison
 - Design for Economic Development Course Liaison
 - Design for Local Sustainability Course Liaison
- Y3 & 4 Global Challenges Field Rep
 - Lessons from History Course Liaison
 - N.B. Course Liaison not to be elected for Global Challenges Independent Project

Business and Professional Skills

- Y1 Business and Professional Skills Field Rep
 - Introduction to Management Course Liaison
 - Professional Skills for Employability Course Liaison

Languages and Global Citizenship

- Y1 Languages and Global Citizenship Field Rep x2
 - Arabic Level 1 Course Liaison
 - Arabic Level 2 Course Liaison
 - French Level 1 Course Liaison
 - French Post Beginners Level 1.5 Course Liaison
 - French Level 2 Course Liaison
 - French Level 3 Course Liaison
 - French Level 4 Course Liaison
 - German Level 1 Course Liaison
 - German Level 2 Course Liaison
 - German Level 3 Course Liaison
 - German Level 4 Course Liaison
 - Italian Level 1 Course Liaison
 - Japanese Level 1 Course Liaison
 - Japanese Level 2 Course Liaison
 - Korean Level 1 Course Liaison
 - Mandarin Level 1 Course Liaison
 - Mandarin Level 2 Course Liaison
 - Mandarin for Heritage Speakers Level 1 Course Liaison
 - Russian Level 1 Course Liaison
 - Spanish Level 1 Course Liaison
 - Spanish Level 2 Course Liaison
 - Spanish Level 3 Course Liaison
 - Spanish Level 4 Course Liaison
- Y2 Languages and Global Citizenship Field Rep x2
 - Arabic Level 1 Course Liaison
 - Arabic Level 2 Course Liaison
 - French Level 1 Course Liaison

- French Level 2 Course Liaison
- French Level 3 Course Liaison
- French Level 4 Course Liaison
- French Level 5 Course Liaison
- German Level 1 Course Liaison
- German Level 2 Course Liaison
- German Level 3 Course Liaison
- German Level 4 Course Liaison
- German Level 5 Course Liaison
- Italian Level 1 Course Liaison
- Japanese Level 1 Course Liaison
- Japanese Level 2 Course Liaison
- Japanese Level 3 Course Liaison
- Mandarin Level 1 Course Liaison
- Mandarin Level 2 Course Liaison
- Mandarin Level 3 Course Liaison
- Russian Level 1 Course Liaison
- Russian Level 2 Course Liaison
- Spanish Level 1 Course Liaison
- Spanish Level 2 Course Liaison
- Spanish Level 3 Course Liaison
- Spanish Level 4 Course Liaison
- Spanish Level 5 Course Liaison
- Y3 & 4 Languages and Global Citizenship Field Rep x2
 - Arabic Level 2 Course Liaison
 - French Level 2 Course Liaison
 - French Level 3 Course Liaison
 - French Level 4 Course Liaison
 - French Level 5 Course Liaison
 - French Level 6 Course Liaison
 - German Level 2 Course Liaison
 - German Level 3 Course Liaison
 - German Level 4 Course Liaison
 - German Level 5 Course Liaison
 - German Level 6 Course Liaison
 - Italian Level 2 Course Liaison
 - Italian Level 3 Course Liaison
 - Japanese Level 2 Course Liaison
 - Japanese Level 3 Course Liaison
 - Japanese Level 4 Course Liaison
 - Mandarin Level 2 Course Liaison
 - Mandarin Level 3 Course Liaison
 - Mandarin Level 4 Course Liaison
 - Russian Level 2 Course Liaison
 - Russian Level 3 Course Liaison
 - Russian for Heritage Speakers Level 2 Course Liaison
 - Spanish Level 2 Course Liaison
 - Spanish Level 3 Course Liaison
 - Spanish Level 4 Course Liaison
 - Spanish Level 5 Course Liaison
 - Spanish Level 6 Course Liaison

Science, Culture and Society

- Y1 Science, Culture and Society Field Rep x2
 - Creative Thinking Course Liaison

- History: Science and Empire Course Liaison
- Introduction to Philosophy Course Liaison – Autumn
- Introduction to Philosophy Course Liaison – Spring
- Introduction to Psychology Course Liaison – Autumn
- Introduction to Psychology Course Liaison – Spring
- Science, Art and Design Course Liaison
- Sound Technology Course Liaison – Autumn
- Sound Technology Course Liaison – Spring
- Understanding the Nature of Music Course Liaison
- Emergence of Modern Medicine Course Liaison
- Science and Literature Course Liaison
- Creative Platforms: Online Writing, Branding and Social Media Course Liaison
- Cultural Anthropology Course Liaison
- Science Fiction Course Liaison
- Y2 Science, Culture and Society Field Rep x2
 - Communicating Science Course Liaison
 - Creativity, Innovation and Invention Course Liaison
 - Creative Writing Course Liaison
 - Development of Business and Economic Ideas, 1800-2010 Course Liaison
 - Why be good? Moral Choices & Ethical Dilemmas Course Liaison
 - Music Technology Course Liaison
 - Philosophy and the Sciences Course Liaison
 - Politics Course Liaison
 - Science and Policy Course Liaison
 - Psychology in the 21st Century Course Liaison
 - Revolutions and the Making of the Modern World Course Liaison
- Y3 & 4 Science, Culture and Society Field Rep x2
 - Advanced Creative Writing Course Liaison
 - History of Science, Technology and Industry Course Liaison
 - Philosophy of Mind Course Liaison
 - Aesthetics: Philosophy and Sociology of Art Course Liaison
 - Technology, Justices and Security Course Liaison
 - Visual Culture, Knowledge and Power Course Liaison
 - Music and Ideas Course Liaison
 - Music Technology Course Liaison
 - N.B. Course Liaison not to be elected for Humanities Project

Appendix 2: Role Descriptions: Center for Languages, Culture & Communication UG Reps

Academic Officer (Horizons) (AO)

The AO works on the Center-level, attending important meetings such as the Imperial Horizons Committee and working with staff to address major and/or recurring issues in the Center. He/she is the main day-to-day point of contact for Center staff, who he/she works with to find solutions and answers to major concerns and questions that their students raise. He/she looks after the Theme Reps, assisted by the DPE.

Theme Representative (Theme Rep)

The Theme Rep engages on a course-level. He/she is the main point of contact for staff on courses of a particular Horizons theme. He/she is also the most visible point of contact for students; the Theme Rep will receive concerns and questions raised by students and the Liaisons and A) work with course staff to resolve them and/or B) work with the AO to resolve them via Center staff.

Course/Student Liaison (Liaison)

The Liaison is a student volunteer within each course who is empowered to gather feedback, identify issues affecting learning, and redirect students to other points of contact. He/she regularly communicates the feedback and suggestions to the relevant Theme Rep, and potentially work with the Theme Rep to address issues arising.