Governance Committee: Terms of Reference Proposal

1. Background

1.1. At present no agreed Terms of Reference (ToR) exist for the Governance Committee.

1.2. Best practice suggests that a ToR be agreed by the Committee and approved by the Board of Trustees, with a review on at least an annual basis to ensure they are an accurate guide to the work and expectations of the Committee.

2. Discussion points

2.1. Is the draft ToR (appended) suitable?

    2.1.1. Are the Remit points strategic enough to support long-term planning and development in this area?

    2.1.2. Can we amend them to better support *Our Strategy*?

    2.1.3. Is the annual work plan useful?

3. Proposals

3.1. The draft ToR be agreed and submitted to the Board of Trustees for approval include regular discussion of governance tasks underpinning the delivery of Our Strategy, particularly around democratic strength and community engagement.

3.2. Tasks in the Remit be reviewed to limit the amount of operational discussion and support a focus on strategic work.

3.3. The Work Plan be reviewed at at least every other meeting