The third ordinary meeting of the Health and Safety Committee for the 2017/18 session, to be held on Tuesday, 10th April 2018 in Meeting Room 3, Beit Quad at 3pm.

**Agenda**

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| **Item**  | **Subject**  | **Lead**  | **Timings**  |
| 1.Formal Business  | Welcome and Chair’s Business  | Health and Safety Chair  | 3pm |
| 2. | Declaration of Conflict of Interest  | Health and Safety Chair  |  |
| 3. | Apologies  | Health and Safety Chair  |  |
| 4. | Minutes From 13 February 2018 | Health and Safety Chair  |  |
| 5. | Action Tracker | Health and Safety Chair |  |
| 6. | Forward Agenda | Health and Safety Chair |  |
| 7. | Health and safety Committee – Terms of reference  | Head of Finance and Resources | 3.10pm |
| 8. | Incident reporting/ Salus  | Head of Student Experience | 3.15pm |
| 9. | Balanced score card  | Head of Student Experience |  |
| 10. | HASMAP Audit* Review of action plan
 | Head of Student Experience | 3.30pm |
| 11. | Code of Practice | Head of Student Experience |  |
| 12. | Safety management at Rifle & Pistol Club  | Jake MossomClub Captain | 3.50pm |
| 13. | Food Hygiene update | Head of Commercial services | 4.20pm |
| 14. | Sound in Union spaces | Head of Finance and Resources | 4.40pm |
| 15. | Display Equipment: office environment | Head of Finance and Resources | 4.50pm |
| 16. | Committee Evaluation  | Head of Finance and Resources | 4.55pm |
| 17. | Any Other Business |  |  |
|  | Date of next meeting:**20 June 2018 at 3pm** |  |  |