



The third ordinary meeting of the Communications Committee for the 2018/19 session, to be held on Tuesday 29th Jan 2019 in Meeting Room 3, Beit Quad at 3pm.

Agenda

Item	Subject	Lead	Timings
1.	Welcome and Chair's Business	Communications Chair	3pm
2.	Conflict of Interest declaration	Communications Chair	
3.	Apologies	Communications Chair	
4.	Minutes To consider the Minutes from 6 th Nov 2018	Communications Chair	
5.	Action Tracker & Matters Arising	Communications Chair	
For Discussion			
6.	LE19	HoSVC	3.15pm
7.	Managing College relationships	MD	3.35pm
8.	18/19 Impact	HoSVC	3.45pm
9.	Comms: <ul style="list-style-type: none"> • Internal Comms 	HoSVC	4:00pm
10.	OT Communications	MD	4.15pm
11.	Discussion	HoSVC	4.30pm
12.	Any Other Business		

Next meeting: 27th March 2019