

The first ordinary meeting of the Finance and Risk Committee for the 2018/19 session, to be held on Thursday 18th October 2018 in Meeting Room 6, Beit Quad at 2.00pm.

Agenda

Item	Subject	Lead	Timings
1. Formal Business	Welcome and Chair's Business	Finance and Risk Chair	2:00pm
2.	Declaration of Interest	Finance and Risk Chair	
3.	Apologies	Finance and Risk Chair	
4.	Minutes To consider the Minutes from 19 th June 2018	Finance and Risk Chair	
5.	Action Tracker	Finance and Risk Chair	
6.	Committee Forward Agenda	Finance and Risk Chair	
Reporting:			
7.	External Audit <ul style="list-style-type: none"> • Presentation of Annual Accounts • Audit Findings Report • Letter of Representation 	Alastair Lyon	2.15pm
8.	Management Accounts: August & September (tabled) <ul style="list-style-type: none"> • Balance Sheet 	Finance Manager	2.55pm

9.	Balanced Scorecard: August	Finance Manager	3.05pm
10.	CSP Finance	Deputy President (Finance & Services)	3.15pm
Discussion:			
11.	Strategic Risk Register: Risk 3,10,11	Managing Director	3.25pm
12.	Operational Risk Register • <i>Verbal update</i>	Head of Finance and Resources	3.35pm
13.	Health and Safety: • <i>Verbal update</i>	Head of Student Experience	3.50pm
14.	Internal Audit - Report	Head of Finance and Resources	4.00pm
15.	Summer Ball Evaluation	Events and Conferences Manager	4.10pm
16.	Web Policy review	Head of Finance and Resources	4.20pm
17.	Any Other Business	Finance and Risk Chair	4.30pm
	Date of next meeting: 30 Jan 2019		