The third ordinary meeting of the Health and Safety Committee for the 2018/19 session, to be held on 13th March 2019 in Meeting Room 3, Beit Quad at 3pm.

**Agenda**

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| **Item**  | **Subject**  | **Lead**  | **Timings**  |
| 1.Formal Business  | Welcome and Chair’s Business  | Health and Safety Chair  | 3pm |
| 2. | Declaration of Conflict of Interest  | Health and Safety Chair  |  |
| 3. | Apologies  | Health and Safety Chair  |  |
| 4. | Consider minutes from **16th Jan 2019** | Health and Safety Chair  |  |
| 5.  | Action Tracker  | Health and Safety Chair  |  |
| **Matters to discuss** |  |  |  |
| 6.  | Health and Safety Policy review  | Head of Finance and ResourcesAnd Chair | 3.15pm |
| 7. | Regulatory updates | Health and Safety Chair  | 3.25pm |
| **Matters to report** |  |  |  |
| 8. | Risk Assessment – Building/Facilities | Head of Finance and Resources | 3.35pm |
| 9. | Risk assessment - Office | Head of Finance and Resources | 3.45pm |
| 10. | Commercial services report* Bars
* Catering
 | Asher Forrester | 3.50pm |
| 11. | Health and Safety quarterly report  | Head of Finance and Resources and Head of Student Experience | 4.05pm |
| 12.  | Student Wellbeing update | Head of Student Welfare | 4.15pm |
| 13. | Progress update on audits  | Iain Pullar | 4.25pm |
| 14.  | Metric crowd control  | Head of Finance and Resources | 4.35pm |
| 15.  | Summer ball debrief  | Jess Harrison | 4.40pm |
| 16.  | Full capacity evacuation fire alarm evaluation | Sean Fanning | 4.50pm |
| 17. | Any Other Business | Health and Safety Chair  | 5pm |
|  | Date of next meeting: **5th June 2019** |  |  |