



MINUTES OF THE PROCEEDINGS

The seventh ordinary meeting of the Council for the 2018/19 session, to be held on Tuesday 12 March in RSM G01, at 18:30.

Present

Present

Name	Role	Yes/No
Alistair Ludley	Academic Chair (ICSMSU)	Y
Adrian Lamoury	Natural Sciences - Undergraduate	Y
Aisha Chaudry	WELFARE OFFICER (ICSMSU)	N
Alejandro Luy	DEPUTY PRESIDENT (EDUCATION)	Y
Alex Chippy Compton	Council Chair	Y
Amy Tall	ACADEMIC LIASION OFFICER (RSM)	N
Andrew Hill	CGCU PRESIDENT	N
Ansh Bhatnagar	Natural Sciences - Undergraduate	Y
Charlotte Griaud	Environmental Officer	Y
Chimdi Igwe	CT CHAIR	Y
Chloe Lewis	WELFARE OFFICER (RSM)	Y
Claudia Caravello	DEPUTY PRESIDENT (FINANCE & SERVICES)	Y
Daniel Faehndrich	ICSMSU PRESIDENT	Y
Daniel Wigh	KN CHAIR	N
David Tyoember	BME Officer	Y
Deraj Wilson-Aggarwal	SILWOOD PRESIDENT	N
Hilary Guite	Non-Faculty	Y
Hoi-Ming Yau	C&F CHAIR	N
Iman Ahmadi Moghaddam	Natural Sciences - Undergraduate	N
Jack Hall	Medicine - Undergraduate	N
James Medler	DEPUTY PRESIDENT (CLUBS & SOCIETIES)	Y
Jehna Devraj	LGBT+ Officer	N
Joel Bilsdorfer	Vice President Education (CGCU)	N
Joseph O'Connell-Danes	A&E CHAIR	Y
Laura Chen	International Officer	N
Lloyd James	Natural Sciences - Postgraduate	Y
Marta Wolinska	RSM PRESIDENT	N
Mary Thi	Natural Sciences - Postgraduate	Y
Michael McGill	RCSU PRESIDENT	N
Michaela Flegrova	RCSU VICE PRESIDENT (EDUCATION)	Y
Milia Hasbani	Engineering - Postgraduate	N

Miroslav Gasparek	Engineering - Undergraduate	Y
Owen Heaney	Engineering - Undergraduate	Y
Becky Neil	DEPUTY PRESIDENT (WELFARE)	Y
Robert Tomkies	UNION PRESIDENT	Y
Sam Haselgrove	Disabilities Officer	N
Sarah Sayers	Medicine - Postgraduate	N
Shervin Sabeghi	WELFARE OFFICER (RCSU)	Y
Simran Kukran	Engineering - Undergraduate	Y
Tasneem Mahmud	Mental Health Officer	Y
Raya El Laham	Welfare (GSU)	Y
Jenny Kim	Academic (GSU)	N
Thomas Fernandez Debets	Sports Sector Chair	Y
Thomas Pleece	RE CHAIR	Y
Ute Thiermann	GSU PRESIDENT	Y
Waseem Hasan	Medicine - Undergraduate	N
Zixiao Wang	Engineering - Postgraduate	Y

	Observer
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Apologies

Deraj Wilson-Aggarwal
Marta Wolinska
Andrew Hill

Minutes

Abbreviations/Acronyms that may not be common and are used in this document are:

CU = Constituent Union

OT = Officer Trustee

PG = Postgraduate

UG = Undergraduate

U/C = Union Council

SABBs = Sabbatical Officers

MRes = Master of Research

SK = South Kensington

CSPB = Clubs, Societies, Projects and Boards

VP = Vice President

UP = Union President

<p>Item 1- Chairs business</p> <p>Item 2 – Apologies for absence</p> <p>Item 3 – Action Tracker</p>	<p>The Chair welcomed the Committee to the seventh ordinary meeting of the Council for the 2018/19 session.</p> <ol style="list-style-type: none"> I. Welcomes II. Apologies III. Test Vote IV. There was a comment received for the minutes for 12 February U/C to change voting records to say ‘Abstained’ than ‘Rejected’ V. There was a comment received to update the attendance register VI. The minutes from 12 February U/C were - ACCEPTED by a vote VII. Chair provided kettle, tea and coffee for everyone to have during the break VIII. Action tracker updates are still in process <p>Accept – 100%</p>
<p>Item 4 – Union President Report</p>	<p>The paper was presented by Union President</p> <p>Discussion overview:</p> <ol style="list-style-type: none"> I. Described the paper II. The presenter apologized for no update on H-bar as he has been away due to a family emergency <p>Question/Comment</p> <ol style="list-style-type: none"> I. A question was asked if there has been an update on petition systems II. There was a question on the general update of college catering system III. A query was received about report stating that Physics, Medicine and Mechanical Engineering are no longer ‘desirable subjects’ <p>Response</p> <ol style="list-style-type: none"> I. It was explained that petition system is still with systems and there has been no measureable progress II. DPFS explains that catering system update will be discussed in her report III. There was an explanation of whether traditional subjects (e.g. Maths, Chemistry and Physics) will hold relevance in the next 20 years in the

	<p>world or should college look at interdisciplinary to maintain and keep up to the worlds ever-changing standards</p> <p>Resolved: To Accept the paper – PASSED</p> <p>Accept: 90% Abstained: 10 %</p>
<p>Item 5 – Deputy President (Education) Report</p>	<p>The paper was presented by Deputy President (EDUCATION)</p> <p>Discussion overview:</p> <p>I. The paper was described</p> <p>Question/Comment</p> <p>I. There was concern about how vague the report discusses lobbying in college and if there has been any specific goals</p> <p>II. A query was raised on how the action plans are being enforced in all departments</p> <p>III. A comment was made that timetabling of exams have worsen this year for some departments such as Bioengineering, which has been delayed due to lack of space</p> <p>Response</p> <p>I. The presenter explains that some parts of the report are vague as they are in their early stages of the process</p> <p>II. The presenter explains that all departments have to enact to actions as they go through quality insurance</p> <p>III. The importance of student reps putting pressure to ensure all departments implement actions raised was explained</p> <p>IV. The presenter explains that process of timetabling is being reviewed and a formal policy should be implemented so that it will no longer be negotiable</p> <p>Resolved: To Accept the DPE Report – PASSED</p> <p>Accept: 100%</p>
<p>Item 6 – Deputy President (Welfare)</p>	<p>The paper was presented by Becky Neil</p> <p>Discussion overview:</p> <p>I. The paper was described</p>

	<p>II. Presenter apologizes for the delay of the report</p> <p>Question/Comment</p> <p>I. A comment was received addressing the choice of language used for Under Pressure so that it can be appealing to all students and not only UGs.</p> <p>II. A question was raised seeking clarity on the structure of mitigation and time length it applies for</p> <p>III. It was suggested that a petition systems could be done to tackle the issue of mitigating circumstances</p> <p>Response</p> <p>I. It was explained that Under Pressure is welcomed for all students although they are specific events that are for PGs</p> <p>II. There was emphasises that mitigation circumstances structure has been revised as the current policy is not acceptable</p> <p>III. The presenter further explains that mitigation policy has a timeframe of 6months. However, if someone needed longer that will be approved</p> <p>Resolved: To Accept DPW– Accept</p> <p>Accepted: 97% Abstained 3%</p>
<p>Item 7 – Deputy President (Finance & Services)</p>	<p>The paper was presented by DPFS</p> <p>Discussion overview:</p> <p>I. The paper was described</p> <p>II. Presenter explains paper has been put into a table format and welcomes comments and questions</p> <p>III. Presenter gives a brief explanation of the setup of h-bar and how the Union work with h-bar. Further explains that there is currently no formalized documents that note this agreement. However this is negotiation and should be formalized in a written document soon</p> <p>Question/Comment</p>

	<ol style="list-style-type: none"> I. There was a question on a update on H-bar II. A comment was made explaining since the food has been taken out of h-bar sells of alcohol has gone down by 40% and next steps will lead to h-bar not being viable III. It was mentioned that provost have not been acknowledging students emails in regards to h-bar. However, there has been a good overall response from staff to pressure this decision IV. A question was asked to provide clarity on whether there has been on-going talks for months about this decision with Union as suggested in the Felix article V. A question was received to clarify how h-bar loses £20,000 monthly VI. A comment was made stressing the importance of an update with h-bar and making efforts to get this decision reversed as well as having better communications with College VII. A question was raised on the feedback on the breakfast review VIII. A few comment was made about College overall communication about having microwaves in SCR and Maths common room. It was suggested that College responses are generally dismissive, using health and safety issues as an excuse for not allowing microwaves <p>Response</p> <ol style="list-style-type: none"> I. The presenter explains that multiple requests have been sent to the finance team about the £20,000 being spent each month, due to GDPR there has been delays with this request II. The presenter explains that all departments in College have been pressured including the head of catering, head of counter services and provost to continue this service as it unfairly targeting one group of students III. UP explains that there have been on-going talks and meetings with senior
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	<p>staff about H-bar. Also, explains that there has been confirmation that the Union can use kitchen storage space and provide a service there</p> <p>IV. UP explains that an all graduates email has been sent out that was signposted to the petition system online and Felix article</p> <p>V. Ongoing talks will continue to happen to increase pressure and ensure there is an update of h-bar</p> <p>VI. UP explains that there has not been on-going talks for months with h-bar. It was reiterated that there has been only two talks with h-bar till the present decision had been made to stop their services</p> <p>VII. The presenter explains that once a breakdown of h-bar finances has been provided then the £20,000 lose each month will be scrutinized and email will be sent out with an update</p> <p>VIII. The Union and College/Catering/Campus services have built a stronger relationship this year which means better communication and consulting students before making decisions</p> <p>IX. There has been expansion on the number of vegetarian options and food around campus. Also, there will be food vending machines placed around campus to give healthier options</p> <p>X. Although there was a huge response to breakfast food. Unfortunately, the quantity of people who came for breakfast was few and there were few feedback improvements</p> <p>XI. Health and Safety issues have been noticed around other departments with microwaves. Generally tend to get very dirty/contamination and that will lead to more College funding for staff to keep it clean and maintain it.</p> <p>Action</p> <p>I. UP and DPFS should provide update and feedback in their next reports</p> <p>Resolved: To Accept the paper– PASSED</p> <p>Accept: 86% Rejected 4% Abstain 11%</p>
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Item 8 – Deputy President (Clubs & Societies) Report

The paper was presented by Deputy President (Clubs & Societies)

Discussion overview:

- I. The paper was described
- II. Presenter gives detail description of upcoming updates to new booking system that will help with reoccurring issues faced currently
- III. New booking system should be put in place next year if feasible by College

Question/Comment

- I. There was question on update on CSPB feedback at end of the year
- II. A question was asked on why the room booking procedure is not automated online
- III. A query was received on if the booking system specifies which society is occupying each room to prevent clashes with other societies/events
- IV. A comment was raised on how the problem of the long response time for bookings which leads to societies booking multiple rooms and then rooms become empty
- V. A comment was made expressing that there has been several complaints on occasions when multiple bookings have been made for one room for multiple societies
- VI. A question was raised if provisions could be made for student staff to carry out bookings

Response

- I. Presenter explains that CSPB feedback should be obtained at next CSPB
- II. It was explained that the booking system procedure cannot be process automatically online as there are huge volumes of booking processed for exam/lecture timetabling which is College's priority. Also, approvals have to be made by building managers to ensure activity going ahead is possible
- III. There has been funding to fix the room booking process. The system is going to be re-designed and if feasible it will be introduced next year

	<p>IV. The new re-designed booking system will specify which society has occupied each room</p> <p>V. There was an explanation on the three strike process or severe disciplinary actions which will be used for societies who book multiple rooms or turn up to room without a booking</p> <p>VI. New booking system will fix all issues and student staff do not have the knowledge building managers have to allocate room space</p> <p>VII. New booking system would have a 'rollover' button which will copy and paste all information into calendars yearly to speed up the booking procedure yearly</p> <p>Resolved: To Accept the paper– PASSED</p> <p>Accept: 93% Rejected 4% Abstain 4%</p>
<p>Item 9 – Council Chair Report Item 10 – Motion of Censure</p>	<p>The paper was presented by Council Chair</p> <p>Discussion overview:</p> <p>I. The paper was described</p> <p>II. Motion of Censure was defined and process was thoroughly explained</p> <p>Question/Comment</p> <p>I. A question was asked querying the reason why appeals go to the board of trustees</p> <p>II. A comment was made suggesting if appeals for motion of censure or vote of confidence should be appealed at governance</p> <p>III. A question was raised for the reason of needing a motion of censure as the idea of vote confidence is quite an escalated process</p> <p>IV. A question was asked on the consequences of a vote of confidence on a OT's</p> <p>V. A question was proposed whether motion of censure should need simply a majority to be passed.</p> <p>VI. A question was asked who are the officers direct line managers</p>

	<p>Response</p> <ol style="list-style-type: none"> I. Presenter explains that appeals go to the board of trustees as it is the stated procedure in the bylaws II. It was explained that it seems that people wanted the motion of censure as a softer version of vote of no confidence. However, it can be removed out of bylaws if not necessary III. A comment was made explaining that motion of censure can be useful. For example if a SABBs was removed of their position due to behavior that was deemed unacceptable a motion of censure may be a formalized way of going about this IV. Chair explains that vote of confidence will remove volunteers from their role and they may be able to re-stand. V. For SABBs officer it will remove them from their role but issues around employment law and work contracts can mean being excused of unfair dismissal VI. There was a vote on if a censure just requires a simple majority – Voted by a SHOW OF HANDS VII. Chair explains if an OT's report gets rejected then a vote of censure would be the next step VIII. A brief explanation of the current managing structure was explained. Chair explains that work with College needs to be done to put an official policy of the managing structure <p>Resolved: To Accept the paper– PASSED</p> <p>Accept: 100%</p>
<p>Item 11 – Halls Social Fund Policy</p>	<p>The paper was presented by Deputy President (Welfare)</p> <p>Discussion overview:</p> <ol style="list-style-type: none"> I. The paper was described II. Halls Social Fund Policy needs to be updated <p>Question/Comment</p> <p>Response</p>

	<p>Resolved: To Accept the paper– PASSED</p> <p>Accept: 100%</p>
Item 12 - AOB	<ol style="list-style-type: none"> I. DPE explains the Union wants to run a focus group with the U/C members for 2020 plus strategy for a vision for the Union. An invite email will be sent around to members of Council II. A question was asked on how the current strategy has effective things III. DPE explains the current strategy has shaped every aspects of the Union especially the core values. IV. Next council dates change and calendar invites have been sent out V. DPFS explains that consultation groups have not been working and people have not be showing up. VI. A question was asked on the best strategy and ideas to obtain feedback from students VII. A comment was received advising DPFS to go to each department and engage with students VIII. It was suggested to put the consultations on students lecture timetables so that they aware of it even though it would not be compulsory for them attend
Chair	Meeting closed.

Minutes: Anthonia Alao, Administrator Coordinator