**Imperial College Union   
BOARD OF TRUSTEES**

The Third Ordinary Meeting of the Board of Trustees for the 2019/20 session, to be held on Wednesday 26th February 2020 in Meeting Room 3, Beit Quad at 14.00.   
**Agenda**

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| **Item** | **Subject** | **Lead** | **Timings** |
| 1. | Welcome and Chair’s Business | Jill Finney | 14:00 |
| 2. | Conflict of Interest Declaration | Jill Finney |  |
| 3. | Apologies | Jill Finney |  |
| 4. | Board Minutes  *To consider the unconfirmed minutes of 11th December 2019* | Jill Finney | 14:05 |
| 5. | Action Tracker and Forward Agenda | Jill Finney | 14:10 |
| 6. | Health & Safety Committee Minutes  *To consider the unconfirmed minutes from 10th February 2020* | DPFS and Graham Parker | 14:15 |
| 7. | People, Appointments & Remuneration Committee minutes *To consider the unconfirmed minutes from 20th February 2020* | DPW and Kate Owen | 14:20 |
| 8. | Communications Committee minutes *To consider the unconfirmed minutes from 11th November 2019* | DPCS and Jill Finney | 14:25 |
| 9. | Governance Committee minutes  *To consider the unconfirmed minutes from 18th February 2020* | Union President and Dorothy Griffiths | 14:30 |
| 10. | F&R Committee minutes  *To consider the unconfirmed minutes from 5th February 2020* | DPFS and  Graham Parker | 14:35 |
| **Matters for Discussion** |  |  |  |
| 11. | Annual Plan and Block Grant | Managing Director | 14.40 |
| 12. | January Finances | Head of Finance & Resources | 15:00 |
| 13. | Health and Safety Update | Graham Parker | 15:20 |
| **Matters for Decision** |  |  |  |
|  | None |  |  |
| **Matters for Report** |  |  |  |
| 14. | Managing Directors’ Report/ 6-month Interim Plan | Managing Director | 15:30 |
| 15. | Union President Report | Union President | 15:45 |
| 16. | Deputy President (Education) Report | DPE | 15:50 |
| 17. | Deputy President (Welfare) Report | DPW | 15:55 |
| 18. | Deputy President (Clubs & Societies) Report | DPCS | 16:00 |
| 19. | Deputy President (Finance & Services) Report | DPFS | 16:05 |
| 20. | Council Chair Report | Council Chair | 16:10 |
| 21. | Reserved Confidential Business | Jill Finney | 16:15 |
| 22. | AOB |  | 16:50 |

**Date of next meeting:** **13th May 2020**