

**Board of Trustees  
Matters Arising 2020-21**

Meeting(s)	Minute	Action	Responsible	Timeline
24 <sup>th</sup> February 2021	8	<b>Officer Trustee Update</b> To provide a paper of the space and building review for next Board meeting.	RU, TF	June 2021
12 <sup>th</sup> May 2021	8	<b>Officer Trustee Update</b> To provide a Health and Safety update summary paper.	SL, TF	July 2021
12 <sup>th</sup> May 2021	8	<b>Officer Trustee Update</b> OTs to review their performance against their set objectives at the start of the year.	Officer Trustees	June 2021
12 <sup>th</sup> May 2021	10	<b>Strategic Plan 2021-23</b> To circulate the strategic plan to senior College staff and publish plan online.	TF	June 2021
12 <sup>th</sup> May 2021	16	<b>Annual RO / DRO Report</b> Carry out a detailed review of trends of the last five previous elections, possibly grouped by faculty or PG-UG etc.	TF, LJ	September 2021