

Imperial College Union Going Back to Basics



2021
2023

Strategic Plan

Back to Basics - Our Journey

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A balanced scorecard



How does this strategy work?

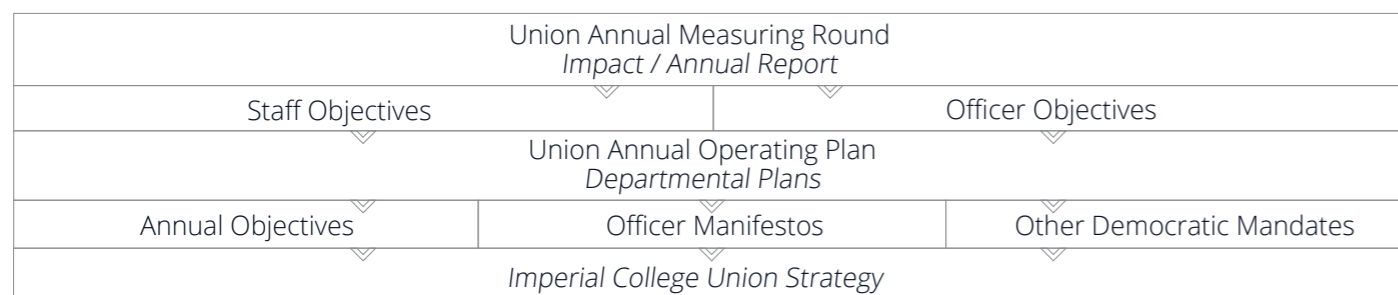
Great strategy is easy to understand and straight forward to follow, which is why this plan is structured into six simple sections:

- A.** We identify and understand the major contextual challenges and opportunities that we face.
- B.** We state what our overall mission is and the theory of change that underpins all our work.
- C.** We define what this means for our students as our aims.
- D.** We identify the enablers that will help us to become an effective organisation.
- E.** We articulate how we work through our values.
- F.** We set key performance indicators to measure our performance against clear goals.

We also know that a strategic plan is only useful if it is relevant, refreshed and read on a regular basis. The dynamic environment that we operate in requires us to depart from the standard way of approaching strategy – a revolutionary process that sets a new long-term vision every five to ten years. Instead, our intention is to adopt an evolutionary methodology and refine the plan every two years. This will ensure continuity in the areas where we know a longer-term perspective is required, whilst allowing us to adapt the more tangible aspects in

light of changing circumstances and organisational development.

It is also important to understand that this strategy does not exist in a silo. It is an essential component and driving force behind the annual planning and objective setting exercise for the Union. It underpins and works in tandem with our democracy to ensure we develop an annual operating plan and associated individual objectives for all those working within the organisation.



How did we develop the strategy?

Significant work has gone into the creation of this plan. But more than anything, it is founded on what students at Imperial College have told us we need to focus on an improve. The development was split into three stages.

Discovery & Diagnosis

We looked at all the various surveys and feedback you've given the Union over the past three academic years. This included significant analysis of the Student Experience Survey – completed by over 3,000 Imperial students each year. We took this, alongside other data sets such as the National Student Survey, election manifestos, and key pieces of sector research to generate a **SWOT analysis** of the Union's current operation. This created a shared vision of the task at hand and the challenges we face.



Discussion & Deliberation

Our Trustee Board created a defined 'task and finish group' to develop the plan, with students, elected officers, staff and external trustees represented on it. We generated ideas, consulted widely on proposals, and tested the priorities against the original discovery and diagnosis – making sure we remained focused on the key concept of going 'back to basics'. We ran a number of co-creation workshops with elected student leaders and staff on our aims and our values, to ensure these were truly grassroots led. Lastly, we also discussed the plan widely with the College to understand how our strategy fits into the wider vision for the institution.



Design & Dissemination

The final plan was approved by our Trustee Board in May 2021. We've taken some time to design it in a way that makes it easy to understand and straightforward to follow. We'll make significant effort over the coming years to communicate it regularly to all staff, students in leadership roles, and our other partners. We are determined to make sure this plan is a live document and doesn't simply 'live on a shelf' in the Union building.

A. Challenges & Opportunities

What is our operating context?

This plan marks the start of a new period for the Union, as we seek to become a more effective and engaging organisation for our members. To do this effectively we must identify and recognize some of our big challenges over the coming years, as well as some of our exciting opportunities.

We must respond to and recover from the COVID-19 pandemic

The COVID-19 pandemic has impacted every area of society, causing us to pause, rethink and deliver our services and activities differently. As we move out of the crisis, we will need to rebuild our operation from first principles, guided by a sense of what we want to become, not what we once were. We must learn the lessons from operating remotely for large portions of time, preserving practices that have proven successful and more effective.

We have exceptional student leadership at all levels

One way of thinking about students' unions is on continuum on the basis of what they provide directly for students versus what they enable and empower students to provide for themselves. The nature of Imperial College (for example our longer degree programmes) and the mindset of the students enrolled at the institution means as an organisation we sit further towards the latter end of the spectrum than most other unions. We should support, encourage and celebrate this: giving students the opportunity to co create and lead wherever possible.

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[...] we will need to rebuild our operation from first principles, guided by a sense of what we want to become, not what we once were.

We do not exist in a vacuum

We are an essential component of the wider Imperial student experience. With a relaunched College strategy, a professional services transformation project in motion, and a high-profile estates development plan, it is clear that there are major areas where our objectives align closely with the College. There is a real desire across both institutions for our positive transformation, and a real sense of what a successful students' union could look like. We also need to be mindful of the changing external operating environment, responding appropriately to the challenges that Brexit will inevitably pose for both the Union and the College.

We have a diverse student population with varying levels of engagement and insight

Imperial is a large, diverse educational community that spans a wide range of distinct student groups. A large portion of what creates a sense of belonging and identity is formed in conjunction with academic study, with departments and faculties creating their own unique cultures. Current engagement levels with the Union vary significantly across these different communities, and we know we must do more to reach out to all students on their terms.



We must rebuild trust in the organisation

We know from our survey data that trust in the organization has diminished over the past three years. We need to reverse this trend and rebuild confidence in the Union. We want students to know that we're here for them and ultimately have their back. Whilst we need the College (and other organisations) to trust us to deliver effectively.

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We need to better engage with the wider students' union sector

Imperial College Union is unique. But that that does not mean we should be isolated. We have become too disconnected from other students' unions, missing out on the significant benefits created by a sector that continually shares best practice and works together. We have an exciting opportunity to reengage, firstly within the London higher education community, but then beyond on a national level. This will be particularly important in the context of potential further regulation on the sector.



A strong financial position is critical for us to achieve impact for students.

We have a financial model that must become more sustainable

A strong financial position is critical for us to achieve impact for students. The Union's funding model has historically relied too much on volatile income – making our core purpose activities overly reliant on commercial revenue on a day-to-day basis. This has led to both an under investment in the latter area, as well as a lack of continuity, stability and development in the former. After a number of years of significant budget deficits, our free reserves are also significantly depleted, harming our ability to invest strategically. There is a clear opportunity to address this challenge as we transform.

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B. Our Mission

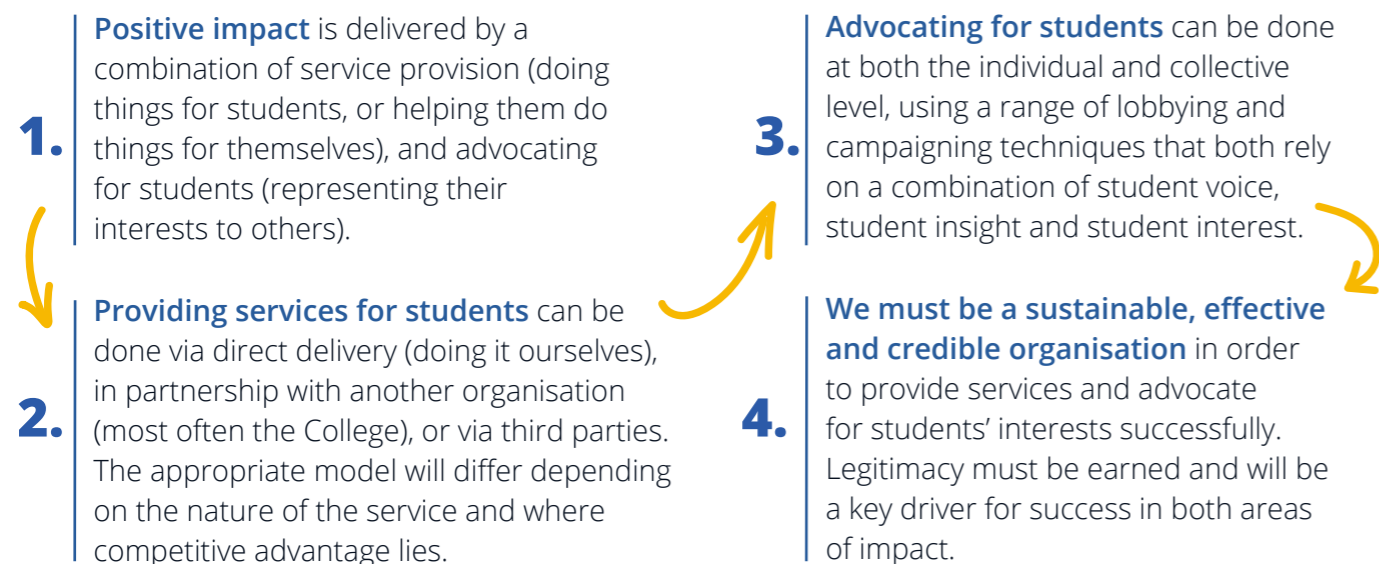
Why do we exist?

As a membership organisation it is critical that we have a clear, unifying mission statement setting out why the organisation exists. It is our horizon, and ensures we are all heading in the same direction.

Our mission is simple: **to make a positive impact on the experiences and outcomes of all Imperial College students from all backgrounds.**



Our **theory of change** sets out clearly the overarching conceptual framework for how this impact will be achieved.



C. Our Aims

What impact will we have on students?

The student population at Imperial College is incredibly diverse, with different needs and different expectations of their union. This makes it even more important that we clearly articulate the impact we are seeking to achieve on the holistic student experience. We've broken it down into seven core aims. Some of these ideas will involve delivering things ourselves or in partnership, whilst some will mean advocating for the College and other organisations to do more.

We've called this strategy '**back to basics**' for a reason. For each of these aims we will set out why it is important to our members and the core streams of work we need to refocus on as an organisation in order to deliver the services and activities that Imperial students rely on.

1. To improve the academic and educational experience of students

It's our core charitable objective and the primary reason students are at Imperial College London – to gain a world class academic and educational experience. We need a meaningful collaboration with the College that clearly acknowledges students as partners in their education.

Our core themes of this aim should include:

- Representing students at an institutional level, backed up by a coherent and impactful policy agenda.
- Empowering elected academic representatives from across the entire institution to make positive changes in their own departments and at a faculty level. This requires high quality induction, training and continual support.
- Supporting and advocating for students on a case-by-case basis, working through our Advice Centre to ensure their academic rights are protected and extended.
- Supporting student groups to deliver their own academic related activities.

2. To support and enhance the wellbeing of students

Students face a wide range of wellbeing challenges during their time at Imperial, and it is crucial that the Union plays a role supporting them to tackle these. Physical and mental health, private housing and student accommodation, and the high basic cost of living associated with London – are all areas where we should have a positive impact on the lives of Imperial students.

Our core themes of this aim should include:

- Ensuring the Union and College take a holistic approach to wellbeing, considering how all services and activities that both organisations deliver can be better aligned to support the wellbeing of students.
- Supporting and advocating for students on a case-by-case basis through our Advice Centre and acting as signpost to other support services within the College and wider community.
- Representing students and supporting elected student leaders to make positive changes to policies and practices across the institution.



3. To strengthen and help create active and inclusive student communities

A key element of a positive student experience at Imperial involves building connections with other students and staff around shared interests, experiences and identities. Our spaces, services and activities should support students to come together, and we should be clear and proactive in our approach to ensuring they do so in an inclusive manner.

Our core themes of this aim should include:

- Supporting students to develop academic related communities through their departmental societies, associated student groups and constituent unions.
- Supporting students to engage with and lead clubs, societies and projects based around common interests, activities and events.
- Working with the College to enhance community building within halls of residence, supporting students in their transition to Imperial.

4. To empower students to change the world around them

Time spent studying at Imperial College should be transformative. It should inspire and drive students to look at how things could be, rather than how they are. The Union should amplify the voices of students and support them in driving change and making the world around them a better place: in the Union, in the College, in the local area and beyond.

Our core themes of this aim should include:

- Providing a wide range of well supported volunteer leadership roles within the Union that give students from all areas of the College the opportunity to take responsibility for improving their own experience.
- Supporting students and student groups to volunteer within the local community, providing training, support and links with other external organisations.
- Creating a supportive environment for students to debate, discuss and make decisions on important issues, enabling a wide range of values and different points of views to be considered.

5. To challenge and reduce inequalities affecting students

The experience at Imperial is not equal. Sections of our student population are disadvantaged on the basis of who they are and where they come from. There is significant and important work to do in order to close these experience and outcome gaps.

Our core themes of this aim should include:

- Proactively seeking the voices of underrepresented students, enabling different mechanisms for different communities to be engaged, supported and input into the work of the Union and the College.
- Empowering students to fight for structural change that tackles the root causes of inequality that exist across the institution.
- Leading culture change by championing different ways of life within the student population, celebrating this diversity and supporting students to tackle discrimination wherever they see it.

6. To enable students to have fun

The academic programme at Imperial is rigorous, and there are high expectations placed on students by both the College and by themselves. A good work life balance is essential. Students should enjoy interacting with the Union, and we should provide opportunities for students to create great memories and enable them to enjoy their time at university.

Our core themes of this aim should include:

- Providing high quality venues (and services within them) that enable students to socialise in a safe, welcoming environment that is tailored to their specific needs.
- Delivering a diverse events programme that is shaped by students and recognises key moments of celebration within the student journey.
- Supporting students and student groups to run their own activities and events.



7. To facilitate the personal and professional development of students

The co- and extracurricular activities associated with studying at Imperial provide students with significant opportunities to develop their skills independently. Getting involved in the Union – on a voluntary or paid basis – should be a major component of this.

Our core themes of this aim should include:

- Ensuring all our leadership opportunities clearly articulate how they can support the personal and professional development of students, and how this might relate to employment or further study.
- Celebrating and rewarding the achievements of students and student groups, giving them recognition for their development.
- Prioritising students in all our employment opportunities where possible, putting money back into their pockets, and creating substantive roles that are well managed and make them partners in the delivery of our services and activities.
- Working in partnership with the College to enhance the personal and professional development opportunities they offer.



D. Our Enablers

How do we become an effective organisation?

We've outlined what we're going to do and how we're going to do it, but we'll only be able to do this if we're an effective organisation both now and in the future. This means we'll need:

1. Great people and culture

Our organisation should be driven by **great people**. And great people shape great organisational culture. We must ensure that our permanent and casual staff teams, and our student volunteers, remain at the forefront of our work and are reflective of the diversity of our student population. Working or volunteering at the Union should be a positive transformative experience for everyone.

We need to build a high performing team based on a values framework with a strong commitment to measurement, monitoring and continuous improvement. This should be articulated into behaviours that are encouraged and championed at all levels of the organisation. These values should be front and center of all our recruitment, embedded within our induction and training, and used as a foundation for our reward and recognition schemes.

We need to build a high performing team based on a values framework with a strong commitment to measurement, monitoring and continuous improvement.

Our working environment should be one of trust and accountability, empowering people to work together and share their knowledge and experience. Transparent internal communication will be critical for everyone to know how their work directly contributes to the overall mission of the organisation, creating a clear understanding that success is rooted in collective endeavor.

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2. Sustainable resources and infrastructure

Our resource model and infrastructure should be aligned directly with our strategy. It should be environmentally, ethically and socially responsible. And it should be sufficiently flexible to accommodate the changing needs and priorities of our membership. We need to work closely with the College to secure our long-term financial future, agreeing a funding model that enables our core charity to provide the engagement, support and representation services that students rely on.

Our bars, retail and events operation should work in partnership with students and the wider campus, rooted in the notion of competitive advantage. It must balance the need to generate a surplus to reinvest in the Union, with a requirement to give students maximum value for money. We need to proactively engage with students about how this model works in different areas and continue to generate funds from other sources where this fits with our primary purpose.

Our student-led clubs, societies, projects and constituent unions also need to be supported to use their own resources sustainably. We should provide training and direct support, balancing the requirement for strategic oversight and financial governance, with a commitment to autonomy and self-ownership.

All of our physical resources need to be managed proactively and maintained to a standard that enables the effective delivery of services and activities for students. As our landlords, we should have clarity over 'who does what' with the College, with an agreed framework to access regular capital refurbishment projects as required.



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3. Effective governance and strong democracy

We're a complex organisation: a students' union, part of the College community and a registered charity subject to rules and legislation with which we need to comply. That means we need to ensure our often-complex governance is resourced, robust and transparent. We need the right structures and processes in place to make the best decisions for the long-term future of the Union.

But as a democratic organisation we also need to ensure that our members are engaged with and drive the decisions that we make. Creating

continuous opportunities for students to be as involved as possible in the organisation is central to who we are, and we should persistently look to improve the way all voices are informed, amplified and heard within the organisation and beyond. We have exceptional student leaders who should be empowered to help co create the solutions to the challenges we face, and we should provide a range of different routes for different types of students to do this. We are at our most effective when we can demonstrate we represent the interests of all students.



4. Integrated and innovative technology

Our digital infrastructure should support our entire operation to be as efficient, effective and collaborative as possible, reflecting Imperial's scientific and technological ambitions. It should anticipate future trends and resonate with our student population. We should procure, design and build our systems using technology that empowers individuals and teams at the local level, but also takes into consideration the ramifications on the wider organisation. This should include the development of support for our various student leaders and student groups, enabling them to undertake their own activities successfully.

We must work closely with the College to strike the balance between using hardware and digital solutions that (a) might already exist within the institution, (b) are purchased 'off the shelf' for our bespoke needs, or (c) where our needs are so distinctive, that a custom build is required. We should be mindful of the sustainability of our infrastructure, mitigating the risk of single points of failure and putting in place documented operation and development plans to ensure their long-term success.

Our digital infrastructure should support our entire operation to be as efficient, effective and collaborative as possible, reflecting Imperial's scientific and technological ambitions.



5. Engaging communication

We must actively listen, learn from feedback, and understand how students want to engage with us. As a membership organisation our approach to communication must be rooted in the desire to build a meaningful relationship with all our stakeholders. Our messaging, our channels and our brand should be authentic and reflective of our values, reinforcing the notion that the Union is there for students, and building trust in what we do. We must take into account the diversity of the student population at Imperial, adapting our techniques and language appropriately, and keeping up to date with the channels that

Keeping students informed about the Union, the College and the wider national context, and articulating the impact that we have in a clear and purposeful manner is crucial for our success. We also need to support and empower students to communicate with each other, creating spaces for discussion and collaboration.

[...] our brand should be authentic and reflective of our values, reinforcing the notion that the Union is there for students, and building trust in what we do.



6. Comprehensive research, evidence and insight

Research, evidence and insight should underpin our organisational development and support our student representation and democracy. This means sourcing and conducting high quality research regularly and using it to inform decisions made at all levels. We need a holistic approach that fuses quantitative and qualitative techniques and creates democratic spaces for interpretation and deliberation to unpick complex issues.

Our research should deliver impact for students. We should collate and manage data securely in a way that enables the organisation, student groups and student leaders to become more effective and report regularly on performance. We should be clear about what we are measuring and why, and open about our progress and the challenges that we face.



Our research should deliver impact for students.

7. A constructive relationship with the College and wider sector

The Union is an essential part of the Imperial College community. Our relationship with the institution should be one of mutuality and respect and should exist at multiple levels throughout both organisations. As our primary funder and regulator, we must hold ourselves accountable for delivering key aspects of the student experience, demonstrating our impact, our effectiveness and our value. But we also need a relationship that empowers and respects our right to constructively disagree with and challenge the College in a positive and productive way. We should be a critical friend to the institution, advocating for positive changes on behalf of students, and championing best practice where relevant.

We also need to engage more fully with the wider students' union and higher education sectors. Collaboration and partnerships make us stronger and more effective.

[...] we also need a relationship that empowers and respects our right to constructively disagree with and challenge the College in a positive and productive way.





E. Our Values

How will we behave?

We've said what we're going to do for students, but we also need to state clearly how we'll go about doing it.

0. We act with integrity

Our values should permeate the entire organisation. They should dictate the way we operate, the behaviours we champion, and underpin our culture. We define integrity as our anchor value because it is the one that holds all others to be true: being honest and respectful of each other at all times. On a daily basis this means we will:

- Hold ourselves accountable to all our values on a daily basis.
- Treat others with honesty and respect, challenging behaviours that fail to live up to our values.
- Place the interests of students above ourselves.
- Regularly talk about our organisational values and celebrate when we are using them.

1. We are democratic in our approach

We must champion our democratic structures, empowering students to lead, and placing them at the heart of our decision-making. We should look towards codesign wherever possible, and constantly strive to involve those affected by decisions in the development of solutions. On a daily basis this means we will:

- Ask first and act later, giving people an opportunity to feed into work at an early stage.
- Understand that we exist to make life better for students, and pro-actively respond to the changing priorities and needs of students.
- Empower student representatives to be engaged in decisions at the right time, with the right level of training and support.

2. We are inclusive in everything that we do

We should foster a sense of understanding and mutual respect amongst the whole student body, making our opportunities, activities and services accessible for all students from all backgrounds. We must proactively address inequalities that students face, supporting our entire community to thrive. On a daily basis this means we will:

- Listen to the voices of all students from all backgrounds, and at all levels of study, actively seeking the views of those who struggle to get their opinions heard.
- Take active steps to remove participation barriers in our activities, ensuring more students from currently under-represented groups can participate.
- Create and support initiatives to create a more diverse organisation, ensuring we reflect the population we are here to serve.

3. We are accountable for our work

We should be open answerable to each other and our student members to ensure the Union makes a positive impact on their lives at Imperial. We should celebrate our strengths and be honest about our shortcomings, acknowledging where improvements are required and actively build on feedback to consistently improve. On a daily basis this means we will:

- Be responsible for ensuring outputs and outcomes are delivered, being clear about our intentions and measures of success.
- Communicate regularly about the work the Union is doing, helping all our stakeholders understand what impact we are having.
- Proactively seek feedback to improve our work, demonstrating how we are responding, and communicating this back to students.



4. We are ambitious in what we want to achieve

We should be bold and unafraid to challenge the status quo: an organisation that inspires and embraces change with a determination to succeed at every level. Students deserve the very best experience at Imperial College, and we should work every day to deliver this. On a daily basis this means we will:

- Reflect on all our activities and ask ourselves the question can we do it better at every opportunity.
- Take managed risks to achieve our aims, understanding that learning from our mistakes is an essential component of long-term success.
- Frame challenges positively, advancing a vision for Imperial that puts the student experience at the heart of its success.

F. Our Key Performance Measures

A Balanced Scorecard

Our scorecard takes a holistic approach to measuring our performance across all areas of our strategy. This includes a combination of leading (output) and lagging (impact and perception) measures. We will monitor our progress over time to ensure the Union is developing sustainably and set this out clearly in a Performance Management Policy agreed by the Board.

NB. data will be collected from a range of sources including (but not limited to) the: Student Experience Survey, National Student Survey, Employee Engagement Survey, CSP Annual Survey, Stakeholder Satisfaction Survey.

Mission		A positive impact on the experiences and outcomes of all Imperial College students from all backgrounds.						
		% of students agree we have a positive impact on their life during their time at Imperial College % of students are satisfied with the Union						
Aims	Impact & Perception	<ul style="list-style-type: none"> % students agree with the statement "the Union has a positive impact on the academic experience of students" % of academic reps agree with the statement "the Union supports me effectively in my activities" 	<ul style="list-style-type: none"> % of students agree with the statement "the Union has a positive impact on the wellbeing of students" % of wellbeing reps agree with the statement "the Union supports me effectively in my activities" 	<ul style="list-style-type: none"> % of students agree with the statement "the Union plays a positive role supporting inclusive student communities" % of CSP leaders agree with the statement "the Union supports me effectively in running our CSP" % of CSP members agree with the statement "my membership of a CSP has had a positive impact on my life" 	<ul style="list-style-type: none"> % of students agree with the statement "the Union would support me in making change within the College community and beyond" % of student leaders agree with the statement "the Union supports me effectively in making change within the College community and beyond" 	<ul style="list-style-type: none"> % of students agree with the statement "the Union actively works to reduce inequalities on campus that students face" 	<ul style="list-style-type: none"> % of students agree with the statement "the Union provides services, activities and events that are entertaining and fun" % of students who use our venues agree with the statement "the Union's venues are welcoming and safe" % of students agree with the statement "Welcome Week helped me settle into Imperial College and have fun" 	<ul style="list-style-type: none"> % of Union volunteers agree with the statement "volunteering with the Union has supported my personal and professional development"
	Outputs	<ul style="list-style-type: none"> % of academic representatives elected and trained No. of positive changes made by academic representatives No. of academic cases handled by the Advice Centre with a positive outcome No. of academic related events run by CSPs 	<ul style="list-style-type: none"> % of wellbeing representatives elected and trained No. of positive changes made by wellbeing representatives No. of non-academic cases handled by the Advice Centre with a positive outcome No. of wellbeing related events run by CSPs 	<ul style="list-style-type: none"> % students a member of at least one departmental and non-departmental CSP % of CSPs returning / continuing from the previous year No. of new CSPs ratified and supported No. of all events run by CSPs No. of GIAG events and sessions run by CSPs No. of students joining a liberation and community network 	<ul style="list-style-type: none"> No. of positive changes made by OTs within the College No. of student-led campaigns / ideas for change supported by the Union No. of students standing for election across all our roles No. of students volunteering in the local community via the Union 	<ul style="list-style-type: none"> No. of liberation and community activities supported % underrepresented students (to be defined) participating in key Union activities and leadership roles 	<ul style="list-style-type: none"> No. of Union-run events No. of unique students attending Union-run ticketed events No. of CSP social events facilitated 	<ul style="list-style-type: none"> % of students in at least one volunteer role in the Union % of student leaders attending basic training and induction sessions No. of hours of training offered by the Union across all activities and services No. of types of student staff role in the Union, % of hours worked and money paid No. of student nominations for the Student Choice Awards
Enablers	Sustainable resources and infrastructure	<ul style="list-style-type: none"> Free reserves in line with the policy agreed by trustees No. of changes made within the organisation linked directly to environmental sustainability Income and charitable expenditure (business as usual) Enterprise surplus and charitable expenditure (strategic investment) % of users agree with the statement "the Union's facilities are high quality and fit for purpose" 	<ul style="list-style-type: none"> % of all staff would positively recommend ICU as a place to work % staff retention rate within the Union % of all Union volunteers would describe their overall experience as positive % overall positive score in the equality, diversity and inclusion theme in the staff engagement survey Relevant pay gap reporting 	<ul style="list-style-type: none"> % of students agree with the statement "I know how to make change in the Union" % of students agree with the statement "the Union is democratic and accountable to the members" % of students agree with the statement "the Union is a well-run organisation" % turnout in key Union elections 	<ul style="list-style-type: none"> % of staff agree our digital systems are effective and support them in their role % of Union volunteers agree our digital systems are effective and support them in their role 	<ul style="list-style-type: none"> % of students agree with the statement "I'm kept well informed about what the Union is up to" No. of blogs and news stories the Union publishes No. of unique web visitors No. of social media followers % read rate of the weekly newsletter 	<ul style="list-style-type: none"> No. of students have participated in at least one survey or 'listening exercise' each year % underrepresented students (to be defined) participating in at least one survey or 'listening exercise' each year 	<ul style="list-style-type: none"> % of key College stakeholders agree the statement "the Union is well run and effective" A regularly updated Partnership Agreement with the College, alongside a range of operational SLAs. No. of staff nominations for the Student Choice Awards
	Values	<ul style="list-style-type: none"> % of students associate us with one of our values when asked to describe the organisation in one word % of staff can identify and explain at least one value and how it's directly relevant to their role 						




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