

**Imperial College Union  
Board of Trustees / 16 February 2022**

**Annual Calendar of Business 2021/22 UPDATE**

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Purpose: To note the updated Annual Calendar of Business for Board and its standing subcommittees.

**1. Summary**

Additional substantive items have been identified in red.

## Annual Calendar of Business 2021/22

Date	Meeting	Strategic	Financial	Governance / Risk	Other Cyclical Substantive Items
16 Mar	Finance, Audit & Risk		February (Q2) Management Accounts 2021/22 Stage 4 Budget 2022/23 Budget Principles	Strategic Risk Register Review	College Internal Audit Report & Action Plan Annual Casual Staff Pay Review
18 May	Board	Annual Planning Round Framework & Priorities	April Management Accounts	Annual RO & DRO Report Student Trustee Appointment U18s members arrangements	Staff Satisfaction Survey Results CSP Deep Dive
22 Jun	Finance, Audit & Risk		2021/22 Expected Outturn (Stage 5 budget) May Management Accounts 2022/23 Draft Budget Annual Review of the Finance Handbook		CSP Grant Allocation 2022/23 Ratification
13 Jul	Board	Annual Report & Balanced Scorecard 2021/22	2021/22 Expected Outturn (Stage 5 budget) June Management Accounts 2022/23 Final Budget	Annual Calendar of Business 2022/23 Board Effectiveness Discussion	OT Reflections People & Culture Review Action Plan update Space Strategic Review