



CLUBS, SOCIETIES & PROJECTS BOARD (CSPB)
Clubs, Societies & Projects Board for the 2021/22 session, held on the 16th
 September 2021 at 6pm on Microsoft Teams.

Attending:

Management group rep	Role	Name
N/A	Deputy President (Clubs & Societies)	India Marsden
N/A	Student Activities Co-ordinator – Governance and Frameworks	Marta Mazzini Cea
Arts & Entertainments Sector	Chair Treasurer	Niamh McAuley Ben Stobbs
Knowledge Sector	Chair	Matthew Hamer
Overseas Sector	Vacant	
Community Action Sector	Vacant	
Recreation Sector	Vacant	
City & Guilds College Union	President Treasurer	Hayley Wong Allan Lee
Imperial College School of Medicine Students' Union	President Clubs & Societies Chair Vice Chair Sports & Arts Volunteering and Academic vice-chair	Sam Hammond Pedro Chen Nick Lawson Nia Davies
Royal College of Science Union	RCSU Treasurer	Sussan Rutter
Royal School of Mines	President Treasurer	Jasmine Crocker Jameel Rogers
Silwood Park	Vacant	

Chairs Business

1. **Apologies and absences, Sports Sector, Graduate Student Union.**
2. **Action Tracker**
 - a. DPCS had already reviewed and cleared any left-over actions from last year, the actions that remained are what is relevant for 21/22 session.
 - b. 'Women in X' action update, **Constituent Union presidents are working on a structure that can support women in different departments without having to create a new society for each one. This will build in more flexibility responsive to support available year on year. ACTION** MG to point any contacts or queries to DPCS who might also be interested in being included in these discussions.
 - c. There are still some vacant MG committees, DPCS and Activities coordinator to facilitate these elections. **ACTION** any existing MG committee members to think about prospective candidates and let them know of upcoming MG elections.

Matters to Report

3. **MG Introductions.**

- a. As it is the first CSPB of the 21/22 academic year each MG representative took it in turn to introduce themselves to the group.

4. **Transport Project Update.**

- a. The Union transport offer is being reviewed with an aim to update our vehicle fleet. We are working towards a leasing model which will provide new vehicles. However, in the meantime, we have hired some student staff to help us get our 'old' minibuses back to functioning level until the new vehicles arrive.

5. **CSPB Policy review.**

- a. CSPB Policy needs to be re-approved each year. Management Groups did not have any amendments to make and so the Policy was reinstated. Management Groups asked if Imperial Athletes should be referred too or included in the CSPB Policy however Sports Sector Chair was not present for a reply, DPCS explained Imperial Athletes will have its own Policy.

AOB

6. **Heads up for NAC & ADF policy review, elections at next CSPB meeting.**

- a. DPCS explained the ADF, NAC and Tours sub committees need to be elected from the pool of CSPB MG representatives. At the next CSPB we will be choosing who will sit on these committee.

ACTION DPCS and Activities Coordinator to send a list of requirements for these roles and detailed needs of MG representation.

ACTION MGs to think about which of their committee members might be good for these roles.

7. **Consider emergency NAC applications.**

- a. A few societies that were active were made dormant through NAC last year. DPCS asked MGs to considered reinstating these three CSP's back to the incubator for one more year. DPCS explained these will be supported by DPCS until they are ready to leave the incubator at which point, they will then be allocated to their MG.

8. **Quoracy and CSPs with 1000's of members**

- a. AGM/EGM rules state that a CSP decisions require quoracy, but this becomes difficult when membership is very large, CGCU President asked if there was any progress on addressing this issue. DPCS explained online elections would be ideal for CSPs with large memberships. **ACTION** CGCU President to email DPCS with summary of points, DPCS to progress with possible solutions.

9. **Grant appeals**

There was a miss communication with grant appeals. DPCS explained that If CSPs have a serious issue with their grant allocation, they should detail the issue in an email to them at dpcs@ic.ac.uk , and to copy in their management group chair and treasurer. Please note that this does not apply to Sports Clubs, who will be contacted about their allocations soon.

ACTION Opportunity & Development Team to clarify this on the next all club officer newsletter.

10. **Tankards**

- a. CSPB asked how or if there have been any changes in how tankards are requested and engraved. DPCS explained tankards were on pause and locked away during pandemic and

lockdowns. **ACTION** DPCS to check how/if the tankards process has changed and or started back up.

Next meeting 14th October 2021