

# **Standing Orders of Union Council Appendix B – Standing Orders of Subcommittees of Council**

## **Clubs, Societies and Projects Board (CSPB):**

### Purpose:

1. The purpose of the Committee shall be to oversee the Union's Societies and Projects, and the central activities of the Constituent Unions and the 6 Management Groups sitting under this Committee (the CSPB Management Groups).
2. The CSPB Management Groups are:
  - a. Arts and Entertainments
  - b. Knowledge
  - c. Recreation
  - d. Culture
  - e. Community
  - f. Sports

### Membership:

3. The Voting Membership of the Committee shall be:
  - a. The Deputy President (Clubs & Societies)
  - b. One representative of each of the Constituent Unions
  - c. One representative of each of the CSPB Management Groups
4. The Non-Voting Membership of the Committee shall be:
  - a. All other Officer Trustees

### Structure:

5. The Deputy President (Clubs & Societies) shall chair the Committee.

### Powers:

6. The Committee's powers shall be:
  - a. Allocating funding to the Clubs, Societies and Projects and the central activities of the CSPB Management Groups and the Constituent Unions to promote their aims and objectives within the remit of the Societies and Projects Board, up to a value set by the Board of Trustees in the Union's yearly budget.
  - b. Allocating reserve funding up to a value set by the Board of Trustees in the Union's yearly budget.
  - c. Determining Policy governing the management of Clubs, Societies and Projects, and the central activities of the CSPB

Management Groups and Constituent Unions and referring decisions to Council where appropriate.

- d. Delegating powers to the subcommittees of the board where appropriate.

### **Scrutiny Committee (SC):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To communicate clearly with the membership the work of the Officer Trustees.
  - b. To carry out an in-depth analysis, coordinating with all other forms of scrutiny utilised by the Union, of the work of Officer Trustees.
  - c. To produce feedback with constructive criticism to guide the work of the Officer Trustees.
  - d. To hold Officer Trustees to account for their work and, when appropriate, recommend Motions of Censure or Motions of No Confidence to Council.

Membership:

2. The Voting Membership of the Committee shall be:
  - a. The Council Chair
  - b. Four additional members chosen by Council
3. The Non-Voting Membership of the Committee shall be:
  - a. The Officer Trustees

Structure:

4. The Council Chair shall chair the Committee.

Powers:

5. The Committee's powers shall be:
  - a. To mandate the Council Chair submit to Council a Motion of No Confidence or a Motion of Censure in an Officer Trustee.
  - b. To require the Officer Trustees produce a report to each meeting, including any information requested by the Committee that may be reasonably necessary for the Committee to fulfil its purposes.

### **Community and Welfare Forum (CWF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion of matters relevant to Welfare and Wellbeing Representation.
  - b. To act as a forum for discussion of matters relevant to community and liberation.
  - c. To facilitate campaigning to promote the Union's Policies within the remit of Community and Welfare.
  - d. To regularly review the Accessibility Policy, Halls Policy, Liberation and Community Policy, Religious Observance Policy, and Safe Space Policy, and propose amendment and renewal of these Policies to Council.

Membership:

2. The Non-Voting Membership of the Committee shall be:
  - a. The Officer Trustees
  - b. The Constituent Faculty Union Welfare Officers
  - c. The Postgraduate Academic and Welfare Officers
  - d. The Liberation and Community Officers
  - e. The Wellbeing Departmental Representatives
  - f. The Constituent Union Presidents

Structure:

3. The Deputy President (Welfare) shall chair the Committee.

Powers:

4. The Committee shall not have decision-making powers.

**Constituent Union Forum (CUF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion of Constituent Union issues, including the support offered by the Union for Constituent Unions, and inter-Constituent Union coordination.
  - b. To regularly review the Mascotry Policy, and propose amendment and renewal of this Policy to Council.

Membership:

2. The Voting Membership of the Committee shall be:
  - a. The President
  - b. Two Representatives of each Constituent Union
3. The Non-Voting Membership of the Committee shall be:
  - a. All other Officer Trustees

Structure:

4. The President shall chair the Committee.

Powers:

5. The Committee's powers shall be:
  - a. Ratification of Constituent Union Standing Orders that have been approved by the Constituent Union's General Committee, pursuant to Bye-Law L.28.

### **Services and Facilities Forum (SFF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion around the services offered by the Union.

Membership:

2. The Non-Voting Membership of the Services & Facilities Committee shall be:
  - a. The Officer Trustees
  - b. The Ethics and Environment Officer
  - c. Representatives of AEE Dramatic Society
  - d. Representatives of each of the Users' Groups
  - e. Representatives of the bars chosen by the Committee
  - f. Additional members chosen by Council

Structure:

3. The Deputy President (Finance & Services) shall chair the Committee.

Powers:

4. The Committee shall not have decision-making powers.

### **Sustainability and Environment Forum (SEF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion of matters of sustainability – environmental, financial, and social.

Membership:

2. The Non-Voting Membership of the Committee shall be:

- a. The Officer Trustees
- b. The Ethics & Environment Officer
- c. Representatives of the Ethics & Environment Network
- d. Representatives of KNE Environmental
- e. Representatives of REA VegSoc
- f. Additional members chosen by Council

Structure:

3. The Deputy President (Finance & Services) shall chair the Committee.

Powers:

4. The Committee shall not have decision-making powers.

### **Taught Academic Representation Forum (TARF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion of matters relevant to the Education of Undergraduate and Postgraduate Taught students.
  - b. To facilitate campaigning to promote the Union's Policies within the remit of Taught Academic Representation.

Membership:

2. The Non-Voting Membership of the Committee shall be:
  - a. The Officer Trustees
  - b. The Constituent Faculty Union Academic Officers
  - c. The Postgraduate Taught Academic and Welfare Officers
  - d. The Postgraduate Taught Representation Chair
  - e. The Undergraduate and Postgraduate Taught Departmental Representatives
  - f. The Constituent Union Presidents

Structure:

3. The Deputy President (Education) shall chair the Committee.

Powers:

4. The Committee shall not have decision-making powers.

### **Research Academic Representation Forum (RARF):**

Purpose:

1. The purpose of the Committee shall be:
  - a. To act as a forum for discussion of matters relevant to the Education of Postgraduate Research students.
  - b. To facilitate campaigning to promote the Union's Policies within the remit of Research Academic Representation.

Membership:

2. The Non-Voting Membership of the Committee shall be:
  - a. The Officer Trustees
  - b. The Postgraduate Research Academic and Welfare Officers
  - c. The Postgraduate Research Representation Chair
  - d. The Postgraduate Research Departmental Representatives
  - e. The Constituent Union Presidents

Structure:

3. The Deputy President (Education) shall chair the Committee.

Powers:

4. The Committee shall not have decision-making powers.