

Imperial College Union Board of Trustees / 19 July 2023

People and Culture Annual Survey and Action Plan 2023

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Purpose: To consider the 2023 results of the Staff Engagement Survey.

1. Background Information

This year (2023-24) is the third time we have taken part in the NUS Staff Engagement Survey. It was available to all full-time and casual staff employed in a role with the Union, plus our Officer Trustees. Responses were collected between 13 February - 03 March 2023.

There were 51 full-time staff and Officer Trustees and 153 casual staff included in the survey. The response rate of permanent staff was 78%. This is an 8% decrease on the response rate of last year's permanent staff. Response rate among casual staff was up 8% on last year to a total of 19%, with 29 responses.

2. Results Summary

This year's results can now be measured against last year's baseline data set, providing an indicator of how effective our planned actions over the last year have been.

The results are similar to last year but with areas of improvement. 68% of permanent staff answered positively when asked if they would recommend our organisation as a good place to work. However, this represents a decrease of 7 points on last year. When viewing the whole organisation results, including student staff, the Union answered 67% positively. This, in line with our increased response rate, represents a 12% increase on last year's results.

In summary, the results represent a slight decrease in permanent staff satisfaction and engagement, and a slightly higher increase in student staff satisfaction and engagement.

It should be noted that the results for the whole organisation represents a 10-point improvement on our baseline results gathered in 2021.

Full results can be found below in appendices 1 and 2.

Some other headline results include:

- i. Our biggest area of improvement among permanent staff relative to last year is Employee Wellbeing, with a of 4-point increase. Equality, Diversity and Inclusion is up 3 points.
- ii. The three highest scoring areas for our permanent staff team are: Colleagues (82%), Management (76%) and Role (70%). This is similar to last year's results.
- iii. The three lowest scoring areas for our permanent staff team are: Learning & Development (50%), Service (53%), and Leadership/Values (53%).

Highlights and Lowlights:

The below represents the 5 highest scoring questions in the permanent staff survey, followed by the 5 lowest scoring questions:

Highest:

- I am treated with fairness, respect and dignity at work: 90%
- Colleagues trust and respect each other: 80%
- I feel that my work contributes to the organisation's performance: 85%
- This organisation would forgive an honest mistake on my part: 85%
- I trust and respect my manager: 85%

Lowest:

- It is common practice for experienced colleagues to coach and mentor new starters: 30%
- This organisation encourages innovation: 33%
- Different parts of the organisation work well together: 33%
- Our services are delivered in a cost-effective way: 33%
- My workload is excessive and prevents me doing a good job: 33%

3. Comments

While the results were mixed, the organisation remains in a strong position relative to 2021. The organisation has seen significant change in in the leadership team over the past year, with further changes incoming in August. The Union is coming to the end of its current strategy and a new strategy is still in development. These factors are reflected in the survey results.

Many elements of our People and Culture plan have now been implemented, with work continuing our EDI strategy. These results will inform both, as well as the future strategy. Ares that we've identified that need to be addressed include:

- We must continue developing our new strategy, and understand/better communicate the immediate priorities
- We must develop our values and behaviours framework in a way that is evident in our day-today working practices
- We must continue to develop our performance management cycle (PDRs, training opportunities, 121s) to improve working within teams
- We must understand how people want to communicate to improve working across teams and communication from SMT to the business

It has been noted that some other Unions conduct the survey on a longer timescale (typically two or three years) to allow for changes to be properly implemented in between survey cycles. This comes with an added budget and resource saving.

4. Next Steps

- We will approval and disseminate our new strategy, and provide a long-term, stable SMT
- ii. We will implement a new reward and recognition programme in July 2023.
- We will scope and implement a new PDR process coupled with our recently developed skills matrix in August 2023.
- iv. We will refresh a new iteration of the People and Culture Plan in line with the new strategy in 2024.
- v. We will move to model of conducting the survey on a 2-year cycle to reflect the approach taken by other Unions and to allow for changes to embed.





Imperial College Students' Union Staff Engagement Survey 2023 - Individual Demographic Report for Career staff (or elected Officer)

Agenda Consulting





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- 5 Highest and Lowest Relative to Last Time
- 6 All Questions

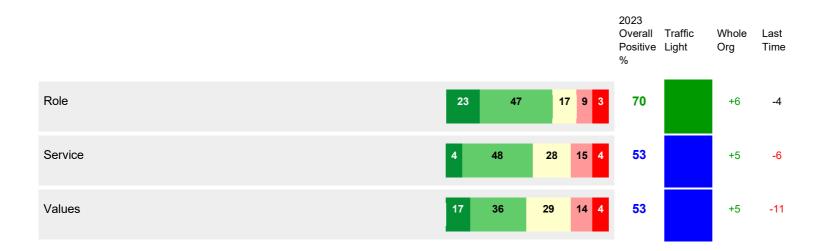
Annex A - About this report

Topic Summary









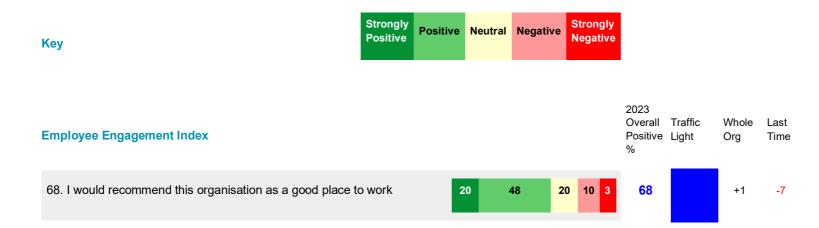
Employee Engagement

Engagement is when staff and volunteers give of their best each day. It is when they are committed to their organisation's goals and values and when they are motivated to contribute to its success.

We know that the benefits of engagement are profound. Engagement leads to higher levels of job satisfaction, wellbeing, better recruitment and retention. It drives performance and impact.

Engagement doesn't happen by chance. It relies on creating an environment of trust, integrity and open communication. An environment where the views of people matter and make a difference. This challenges organisations to reflect on their values and culture and to rethink how they lead, manage and communicate.

Our research suggests that engagement with the work is often very high in not-for-profit organisations but engagement with the organisation itself is more variable. This has led us to conclude that the question 'I would recommend this organisation as a good place to work' is the most discriminating measure of engagement in the not-for-profit sector.



Key Factors

We have undertaken a correlation analysis between each question and the engagement index. This seeks to identify the most important factors associated with engagement.

Correlation indicates the strength of a linear relationship between two variables. The higher the correlation, the greater the association of the factor with engagement. The correlation analysis is performed at the whole organisation level only.

A question is identified as a key factor for engagement if the level of correlation with the engagement index is 0.5 or more. 17 questions met this criterion:





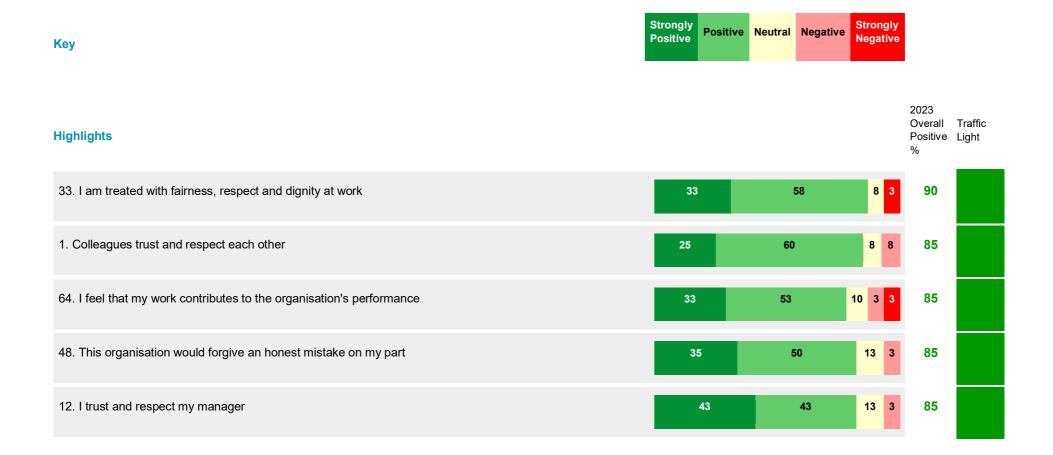




Highlights and Lowlights

Introduction

This section shows the five highest scoring questions (Highlights) and the five lowest scoring questions (Lowlights) based on the % Overall Positive figure.

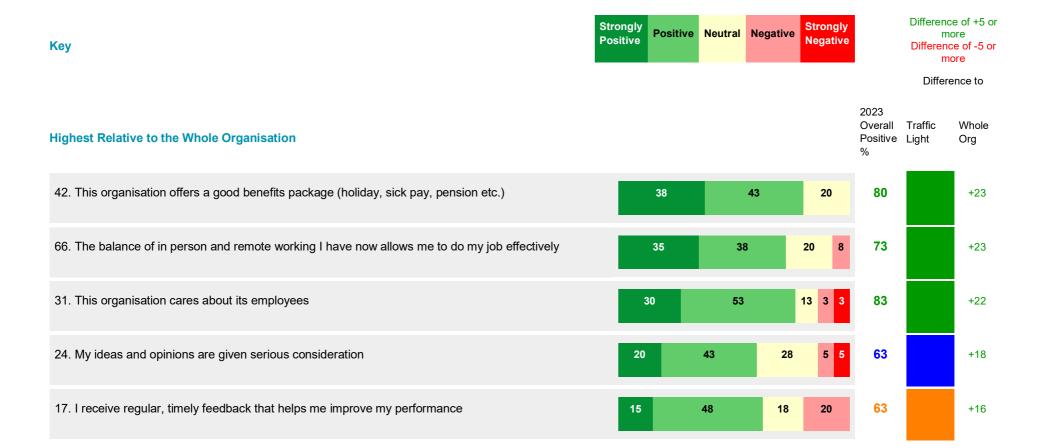


2023

Lowlights

Lowlights						Overall Positive %	Traffic Light
26. It is common practice for experienced colleagues to coach and mentor new starters	5	25	35	30	5	30	
51. This organisation encourages innovation	10	23	38	20	10	33	
52. Different parts of the organisation work well together	8	25	38	25	5	33	
46. Our services are delivered in a cost-effective way	8	25	35	25	8	33	
36. My workload is excessive and prevents me doing a good job	8	28	28	25	13	35	

Highest and Lowest Relative to the Whole Organisation

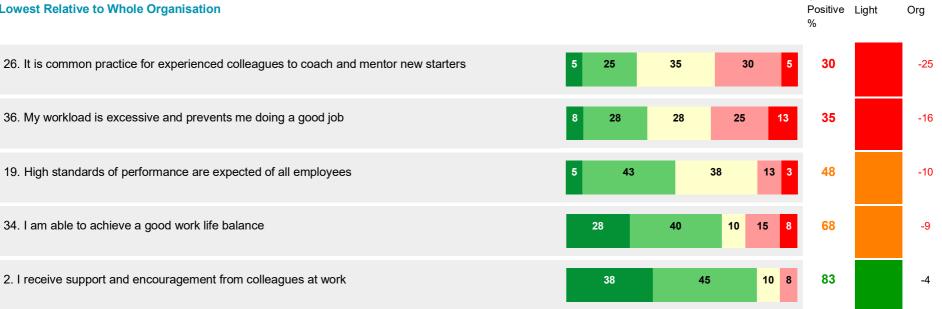


Whole

2023

Overall Traffic

Lowest Relative to Whole Organisation



Difference of +5 or

Highest and Lowest Relative to Last Time

Strongly Strongly Positive Neutral Negative more Positive Negative Key Difference of -5 or more Difference to 2023 Overall Traffic Last Highest relative to last time Positive Light Time 53. This organisation values diversity 23 50 18 **73** +13 33. I am treated with fairness, respect and dignity at work 90 33 58 +13 65. I am able to work flexibly when appropriate 35 48 10 83 +11 8 38. I feel empowered to adopt ways of working that suit the needs of the organisation as well as my 20 43 28 **63** +11 lifestyle and non-working commitments 32. This organisation gives a high priority to employee welfare and health & safety 30 43 23 **73** +10

2023

Lowest relative to last time

Lowest relative to last time				Overall Positive %	Traffic Light	Last Time
22. I am kept informed of what is happening elsewhere in the organisation	13 25	35	15 13	38		-34
8. The leadership group creates a compelling vision	5 38	38	18 3	43		-26
51. This organisation encourages innovation	10 23	38	20 10	33		-25
26. It is common practice for experienced colleagues to coach and mentor new starters	5 25	35	30 5	30		-19
19. High standards of performance are expected of all employees	5 43	38	13 3	48		-18

All Questions

Key Positive Positive Neutral Negative Strongly Negative







Employee Wellbeing		2023 Overall Positive %	Traffic Light	Whole Org	Last Time
Employee Wellbeing	24 44 18 8 5	68		+3	+4
33. I am treated with fairness, respect and dignity at work	33 58 8 3	90		+6	+13
31. This organisation cares about its employees	30 53 13 3	83		+22	+8
32. This organisation gives a high priority to employee welfare and health & safety	30 43 23 3	73		+15	+10
35. I feel supported in managing my working hours and workload	15 55 15 13 3	70		-1	+4
34. I am able to achieve a good work life balance	28 40 10 15 8	68		-9	+8
37. I feel my job is secure	30 35 25 3 8	65		+6	-12
38. I feel empowered to adopt ways of working that suit the needs of the organisation as well as my lifestyle and non-working commitments	20 43 28 8 3	63		+5	+11
36. My workload is excessive and prevents me doing a good job	8 28 28 25 13	35		-16	-11











Leadership		2023 Overall Positive %	Traffic Light	Whole Last Org Time
Leadership	17 35 33 12 3	53		+10 -12
6. I trust and respect the leadership group in this organisation	33 35 28 3 3	68		+12 -1
4. I am confident that the leadership group is able to make the organisation successful	18 43 33 3 5	60		+14 -14
7. I believe that the leadership group are taking us in the right direction	23 38 35 3 3	60		+15 -17
5. I believe that the leadership group will act on the results of this survey	25 28 28 15 5	53		+6 -10
9. The leadership group leads by example	15 38 38 8 3	53		+12 - <mark>8</mark>
8. The leadership group creates a compelling vision	5 38 38 18 3	43		+6 -26
10. The leadership group is in touch with the views and opinions of staff	5 38 33 20 5	43		+8 -9
11. This organisation manages change effectively	15 28 30 25 3	43		+11 -9

Respondents were given the following guidance: By leadership group we mean: Senior Management Team



2023

















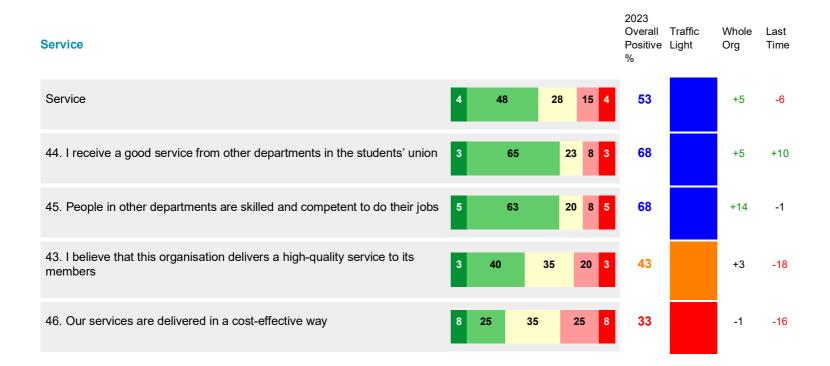
2023

Overall Traffic

Whole

Last









Annex A - About this report

This Report

This report presents the results from the Imperial College Students' Union Staff Engagement Survey 2023 for Career staff (or elected Officer).

Fieldwork

The survey fieldwork was undertaken between 13th February 2023 and 17th March 2023.

Response rate

40 people responded to the survey.

Results

The report uses 5 key measures:

- Strongly Positive percentage (%) figures: are calculated as % Strongly Agree for positively phrased questions and % Strongly Disagree for negatively phrased questions
- Positive percentage (%) figures: are calculated as % Agree for positively phrased questions and % Disagree for negatively phrased questions
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Results are presented as whole numbers for ease of reading. Therefore in some instances, results may not total 100%.

The report also uses the measure 'Overall Positive %', calculated as % Strongly Positive + % Positive and the measure 'Overall Negative %', calculated as % Strongly Negative + % Negative.

Results at topic level are calculated based on the average of all questions within its topic. Where there is a comparison figure, results are calculated based on the available comparison figures from each question in this topic.

Confidentiality

It is Agenda Consulting's practice not to allow the reporting on groups of fewer than 5 people to preserve confidentiality. However, their data will still contribute to the scores for the organisation overall.

Traffic Light Scoring

Scores for the 2023 survey results are given a traffic light rating, based on the following.

70% or more of respondents Overall Positive and less than 20% of respondents Overall Negative

Between 50 - 70% of respondents Overall Positive and less than 20% Overall Negative

Less than 50% of respondents Overall Positive or 20% - 30% of respondents Overall Negative

30% or more of respondents Overall Negative

Key Factors

A question is identified as a key factor for employee engagement if the level of correlation with the employee engagement index is 0.5 or more. The correlation analysis is performed at the whole organisation level only.

Comparison to last time

This report compares the 2023 survey results with your 2022 Staff Engagement Survey results.



Imperial College Students' Union Staff Engagement Survey 2023 - Whole Organisation Report

Agenda Consulting





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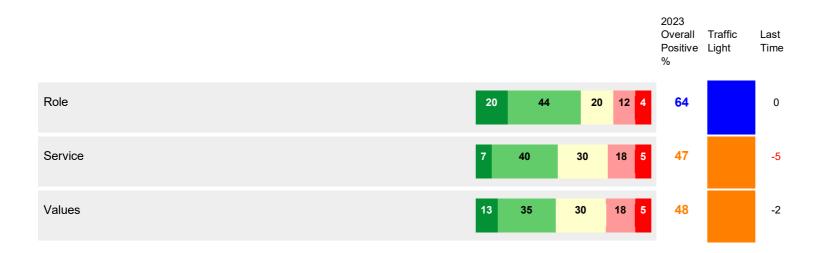
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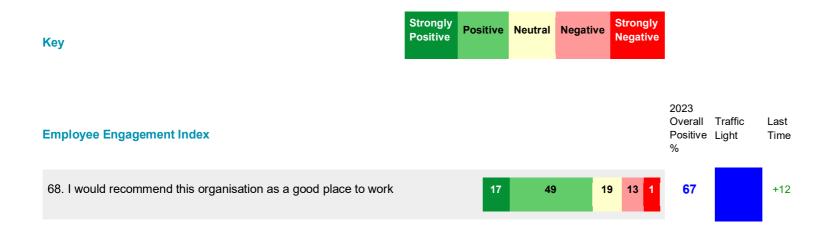
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Key

Key Key factor for engagement

Strongly
Positive
Positive
Neutral
Negative
Negative



Highlights and Lowlights

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Highest and Lowest Relative to Last Time

Difference of +5 or Strongly Strongly Positive Neutral Negative more Positive Negative Key Difference of -5 or more Difference to 2023 Traffic Overall Last Highest relative to last time Positive Time 33. I am treated with fairness, respect and dignity at work 26 58 9 4 3 84 +23 **75** 53. This organisation values diversity 28 48 17 +22 38. I feel empowered to adopt ways of working that suit the needs of the organisation as well as my **58** 32 +19 lifestyle and non-working commitments 35. I feel supported in managing my working hours and workload 71 +18 19 52 10 54. People within the organisation consistently treat each other with respect and dignity 20 **75** +17 22 54 2023 Overall Traffic Last Lowest relative to last time Positive Light Time 22. I am kept informed of what is happening elsewhere in the organisation 22 23 23 23 30 -23 42. This organisation offers a good benefits package (holiday, sick pay, pension etc.) 32 33 **57** -22 25 8. The leadership group creates a compelling vision 10 36 30 32 22 -19 62. I understand the organisation's immediate priorities and where the organisation is going 45 32 -16 29 7. I believe that the leadership group are taking us in the right direction 45 -14 29 30 12 13

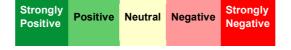
All Questions













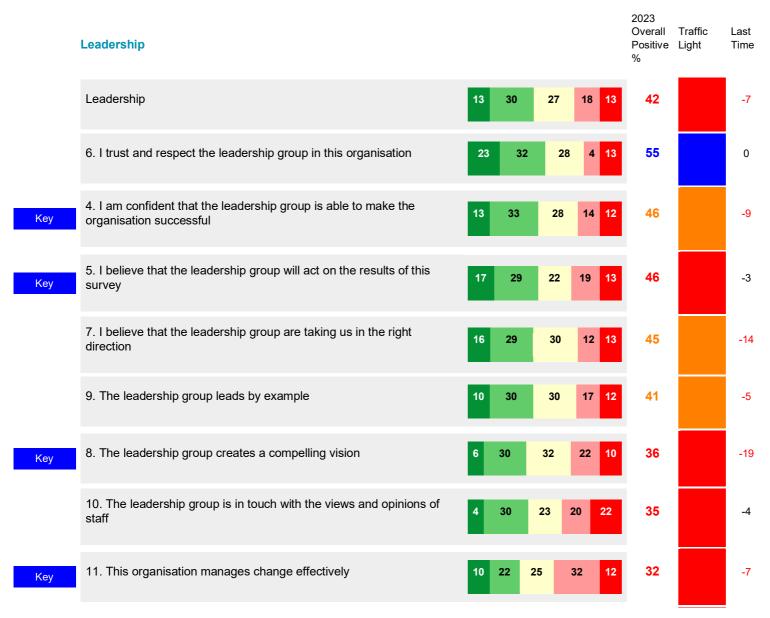
Key







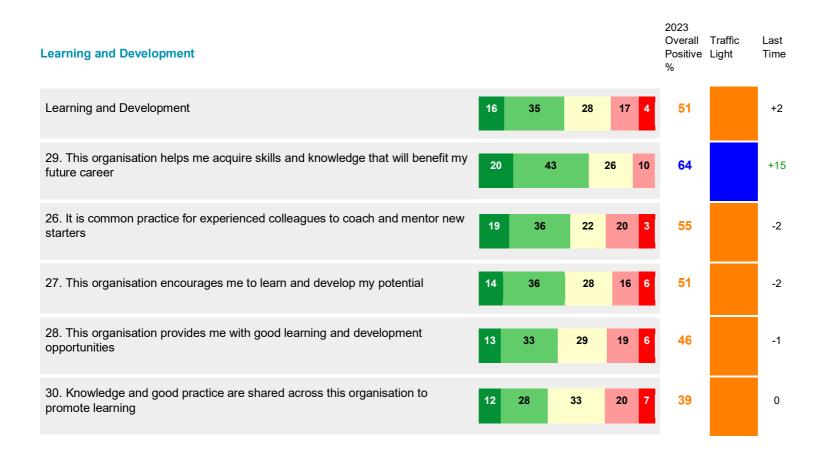




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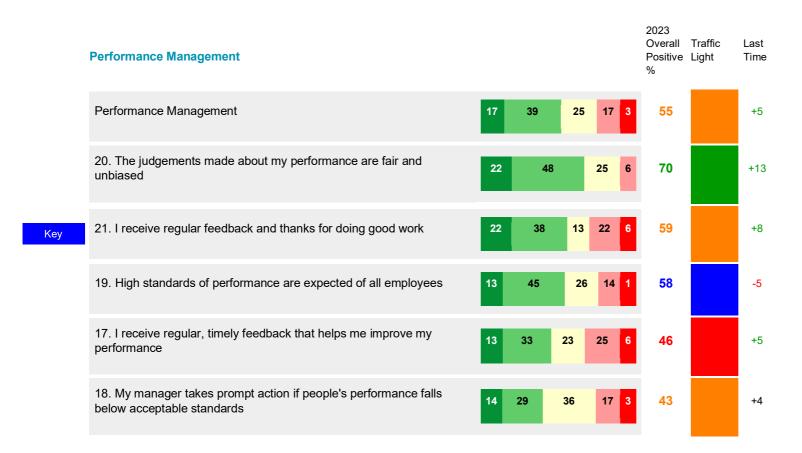
By leadership group we mean: Senior Management Team























Annex A - About this report

This Report

This report presents the results from the Imperial College Students' Union Staff Engagement Survey 2023 for the whole organisation.

Fieldwork

The survey fieldwork was undertaken between 13th February 2023 and 17th March 2023.

Response rate

69 people responded to the survey out of a possible total of 204, a response rate of 34%.

Results

The report uses 5 key measures:

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