

<u>Role</u>	<u>Name</u>	<u>Initials</u>	<u>Attendance</u>
Officer Trustee - Union President	Hayley Wong	HW	Present
Officer Trustee - Deputy President (Education)	Jason Zheng	JZ	Present
Officer Trustee - Deputy President (Welfare)	Nathalie Podder	NP	Present
Officer Trustee - Deputy President (Clubs & Societies)	Dylan Hughes	DH	Present
Officer Trustee - Deputy President (Finance & Services)	Niamh McAuley	NM	Present
Council Chair	Yuki Yuan	YY	Present
Constituent Union President - ICSMSU	Christian Oldfield	CO	Present
Constituent Union President - CGCU	Kia Popat	KP	Absent
Constituent Union President - RSM	Josephine Onerhime	JO	Absent
Constituent Union President - RCSU	Trinity Stenhouse	TS	Apologies (Seat Lost under Byelaw A.3)
Constituent Union President - Silwood	Danica Duan	DDu	Proxy**
Management Group Chair - Arts	Celine Driessen	CD	Present
Management Group Chair - Community	Vacancy	N/A	N/A
Management Group Chair - Culture	Vacancy	N/A	N/A
Management Group Chair - Knowledge	Vacancy	N/A	N/A
Management Group Chair - Recreation	Stephanie Yeung	SY	Present
Management Group Chair - Sport	Christian Cooper	CC	Present
LCO - Black & Minority Ethnic Officer	Seat Lost under Byelaw A.3	N/A	N/A
LCO - LGBT+ Officer	Devni Peramunugamage	DP	Absent
LCO - Disabilities	Jasmine Chan	JC	Apologies (Seat Lost under Byelaw A.3)
LCO - Mental Health	Aglaia Freccero	AF	Present
LCO - Gender Equality Officer	Nancy Yang	NY	Present
LCO - Ethics & Environmental Officer	Riqi Zhang	RZ	Proxy*
LCO - Interfaith Officer	Pratik Ramkumar	PR	Apologies (Seat Lost under Byelaw A.3)
LCO - International Officer	Lintong Li	LL	Apologies

LCO - Working Class Officer	Jordan Elliott	JE	Present
Welfare Officer of CU - CGCU	David Zhou	DZ	Absent (Seat Lost under Byelaw A.3)
Welfare Officer of CU - RCSU	Anthea MacIntosh-LaRocque	AML	Present
Welfare Officer of CU - ICSMSU	Seat Lost under Byelaw A.3	N/A	N/A
Welfare Officer of CU - RSM	Shirley Xu	SX	Apologies (Seat Lost under Byelaw A.3)
Academic Officer of CU - CGCU	Hugo Stanbury	HB	Apologies
Academic Officer of CU - RCSU	Seat Lost under Byelaw A.3	RW	N/A
Academic Officer of CU - ICSMSU	Rayyan Islam	RI	Present
Academic Officer of CU - RSM	Seat Lost under Byelaw A.3	ShLi	N/A
Postgraduate Research Academic & Welfare Officer (Engineering)	Seat Lost under Byelaw A.3	KCC	N/A
Postgraduate Research Academic & Welfare Officer (Medicine)	Aryan Niknam Maleki	ANM	Present
Postgraduate Research Academic & Welfare Officer (Science)	Seat Lost under Byelaw A.3	GX	N/A
Postgraduate Taught Academic & Welfare Officer (Business)	Théophile Leseq	TL	Present
Postgraduate Taught Academic & Welfare Officer (Engineering)	Swapnil Kumar	SK	Present
The PGR Representation Chair	Seat Lost under Byelaw A.3	CY	N/A
The PGT Representation Chair	Shangyi Liu	SLiu	Apologies (Seat Lost under Byelaw A.3)
Council Representative (UG Science)	Ding Ding	DDi	Present
Council Representative (UG Science)	Seat Lost under Byelaw A.3	SF	N/A
Council Representative (UG Engineering)	Vacancy	N/A	N/A
Council Representative (UG Engineering)	Rea Tresa	RT	Present
Council Representative (UG Engineering)	Seat Lost under Byelaw A.3	SCh	N/A

Council Representative (UG Medicine)	Sasha Lisitsyna	SaL	Present
Council Representative (UG Medicine)	Seat Lost under Byelaw A.3	HY	N/A
Council Representative (PG Science)	Seat Lost under Byelaw A.3	MM	Absent
Council Representative (PG Science)	Seat Lost under Byelaw A.3	TW	N/A
Council Representative (UG Engineering)	Seat Lost under Byelaw A.3	N/A	N/A
Council Representative (PG Business)	Seat Lost under Byelaw A.3	N/A	N/A
Council Representative (PG Business)	Seat Lost under Byelaw A.3	N/A	N/A
Council Representative (PG Medicine)	Eric Auyang	EA	Present
Council Representative (PG Medicine)	Seat Lost under Byelaw A.3	SL	N/A
Council Representative (PG Engineering)	Yanda Tao	YT	Present
Council Representative (PG Engineering)	Seat Lost under Byelaw A.3	XH	N/A

In attendance [Students/Staff]

**Alex Auyang (AA) – Silwood Union Treasurer [Student]

Clem Jones (CJ) – ICU Governance & Democracy Coordinator [Union Staff]

Annette Ma (AM) – ICU Governance & Representation Assistant [Union Staff]

Jamie John (JJ) – Volunteer Felix Co-Editor [Student]

*Yuxi Liang (YL) Ethics & Environmental Officer-elect – proxy for RZ [Student]

1. Chair's Business

YY welcomed everyone to the meeting.

Apologies

Noted as above.

Reinstatement of Seats Lost Due to Two Missed Consecutive Meetings

DDu

Noted DDu sent apologies to previous two meetings due to being on leave and back in China.

Seat reinstated by Union Council by majority vote in favour (13 votes).

Proxies

RZ

*Request for YL to proxy for RZ was heard by Union Council.

YL explained she is studying Environmental Engineering and is the incoming E&E officer, therefore would be adequate to represent RZ.

Proxy request approved by majority vote.

DDu

**Request for AA to proxy for DDu was heard by Union Council.

AA explained he was the Silwood President last year, and holds the Treasurer position this year. Additionally, DDu knows AA well.

Proxy request approved by majority vote.

Quorum Check

Confirmed.

2. Minutes & Action Tracker

Minutes of the Ordinary Union Council Meeting held on 7 March 2022

Noted that Point 5.iii 'The Governance and Representation Committee should lead training' should be amended to 'should be trained'.

Otherwise approved by consensus as an accurate record of proceedings.

3. Complaints & Disciplinary Review

HW led the item discussion.

HW reminded Union Council (UC) that a green paper came to the last UC and advised the feedback from the discussion resulted in amended Byelaw proposals to the Board, which Board approved last week subject to the incorporation of some minor suggested amendments.

HW noted the amendments included 1) point 26.2 of part H, amendment to 'agreement with the Governance and Membership Committee' and 2) a permanent exclusion from holding elected roles, otherwise the paper is passed. HW added the paper comes into effect once it is ratified in this UC meeting.

- i. JZ proposed to change the numbering of H to start from 1 instead of 0. HW agreed and asked members to message her about any other spelling or grammatical mistakes if spotted later on.
- ii. CC asked once the documents in resolve 3 are done, whether they will be approved or taken to Council. HW said it will be owned by the Management Committee, but she is happy to send it around to UC members and receive feedback if Council wishes. JZ raised that it is unnecessary, and HW noted that it is mostly operational.

YY asked Council to vote for the Complaints & Disciplinary Review.

Paper ratified by unanimous vote in favour.

4. Felix Editor Selection Process

DH led the item.

DH noted that suggested alterations to the Felix Editor Selection Process made in the last Union Council meeting had been incorporated: the spelling test was removed, and no Officer Trustees (OTs) are specified on the selection panel for Felix to freely criticise the OTs. The selection panel will also have a majority of students, and once the people on the panel are decided, the decision will be ratified by Council.

NM added regarding stage 2 of the pre-interview, candidates are instead given a short written piece that is mostly factual, but candidates are not expected to know any prior context, and will only be spotting mistakes ie. Event dates.

- i. AML suggested that the panel should consist of *at least* 1 student trustee. DH responded 5 people on the panel is quite big already. NM clarified that the paper says a student trustee. DH noted the paper suggests the people listed would be *normally* considered, and the option of 4 student trustees on the panel is allowed, however may not be realistic. AML noted that this was voted on and passed during last Council. DH reiterated, that should one of the recommended panelists be unavailable, then an additional student trustee can be selected. NM also noted that the Board of Trustees considers the Council Chair as part of the student trustee category of trustees and therefore in the panellists there would therefore normally be at least two student trustees in that sense on the panel anyway. JZ noted that listing out all requirements on the paper may be a nuisance and it would not be ideal if they were bound by the rules should a student trustee present, for example, a conflict of interest in the selection panel from holding a particular position. AML asked whether it would be sensible to specify “*at least* one student trustee”, to which JZ highlighted the former motion included a coma after ‘at least’ in UR4. AML expressed that she misinterpreted the wording of the paper which was passed in the previous Council meeting, and therefore retracted her amendment. DH noted the paper describes the procedure that would *normally* apply and would be impractical and longwinded if every possibility was to be listed out.
- ii. AA noted he was absent from the last Council and asked for the reasoning behind the outgoing Felix editor being on the selection panel; AA noted it could be helpful to have someone with knowledge on running Felix, but noted it felt rather odd to have the predecessor on the panel. DH highlighted that the outgoing Felix Editor would have high expertise in the role and noted that the candidates would still come under the committee and have an external member on the board. AA enquired whether the chair or deputy president of the Felix society is better for the panel. NM responded that the paper states that it will be replaced by chair of the Felix Society if the Felix Editor is re-applying. NM also reiterated it’s the only person on the panel with journalism experience, understands the job on day-to-day basis and position, and is also a student representative, and that it would only be for the shortlisting panel and not the interview panel, so they would make sure to avoid any conflict of interest. DH said they hopefully would aim to see forth any conflicts of interest, and that there is no good way around it in terms of the union structure. AA asked whether the Felix Editor can end up on the interview panel. NM said they *could* under the process presented, but that it would not be normal. **AA proposed to make this clearer in an amendment.** DH pointed out that there will be possibilities that the Felix Editor ‘resigns’ or eventually something may happen that makes it hard to follow the stipulations of the process. AA suggested it would be good to include a line just to

confirm that the scenario of having the current felix editor on the interview panel will not happen, which could then be used to mitigate potentially difficult circumstances. CO said, given it was removed in the second section, it is fair to specifically write that they should not be on the panel. NM asked for clarification whether it is just regarding the Felix Editor, or also the Felix Society Chair. DH said a footnote can be added to the paper for this.

- iii. JJ asked that if amendment is accepted, whether it must go through council once again. DH responded no.
- iv. CD asked, if both the outgoing Felix Editor *and* Felix CSP Chair are running, who would take up the position on the selection panel. DH said it would be decided at the discretion of the Director of Membership Services. DH also noted that they would assume that all 6 Felix committee members are not running for the Felix Editor position, hence they would go down the hierarchy for the next possible person. CD said not all committee positions had been mentioned in the footnote. NM said the inclusion of the adverb “normally” sought to address this.
- v. AML suggested to change the footnote to state that no Felix committee member applying may be on the selection panel. NM said it is not necessary in her opinion, as the footnote states the replacement of the outgoing Felix Editor if they are re-running, and otherwise it should be common sense that a candidate is not on the selection panel. DH clarified that the process is also going to the College HR department to clarify logistics and legalities and noted it should be straightforward that no one applying can be on the panel. CO noted UC should trust their Union’s full-time staff in setting up the selection panel in a professional manner.
- vi. YY asked for the clarification of the amendment to be added. NM noted the amendment is to add to the stage 2 interview section, second paragraph, an explicit statement that the current Felix editor may not be on said interview panel.

5. Motion on updating Union Bar Policy

NM presented the motion and led the discussion.

NM noted intentions to update the Union Bar Policy, as the current policy is due to lapse in July. NM noted changes include the formatting of the paper, minor wording and removal of long or excessive sentences, and changes that reflect those made by UC under last year’s Democratic Structures Review.

- i. AA noted he had not picked up on any changes to wording, and asked whether they change the meaning of the Policy at all. NM responded no, raising an example of removing wording such as “Governance & Identity Board” which no longer exists. AA also asked whether the TV will stay in the Union Bar, to which NM replied it will. AA noted he complained about this in the Constituent Union Forum.
- ii. JE asked whether changes of venues also includes Reynolds Bar or H Bar. NM replied it is specific to the Union Bar, noting that tankards should also include the Reynolds tankards, but it has no impact on Reynolds Bar or H Bar as venues.

YY asked UC to vote for the approval of the Union Resolves.

Union Revolves approved by unanimous vote in favour.

6. AOB

Student experience

JZ led the item discussion.

JZ noted he received an email from the College last week, where the Dream Team, a group of Design Engineering students, are working on a new mobile experience designed by students for students. They would like to do a workshop with Imperial students to go through different app features to set priorities. JZ added examples include catering, menus, pre-ordering food, general information, room bookings, study space bookings, careers services, social networking, financial balances and wallet, AI assistance, event access, or maps.

JE and SK both volunteered to participate in the workshops. JZ asked, if any other UC members would like to be on the workshop, for members to speak to him in person later.

Union Awards Panel

HW noted some of the Union Awards Panels are taking place later in the week and UC volunteers are sought to be on the Union Awards panel.

- i. SK volunteered to be on the panel.
- ii. RT said she signed up for it and is available to help tomorrow.
- iii. JZ noted there are individual panels for Community, Representation, and Staff, and help is needed for Colors, RSA, and Fellowship panels.
- iv. CC asked for the time for tomorrow. NM replied 2-2:30pm.
- v. JZ added there is also a panel on Friday 11:30-1pm, if they are not finished tomorrow. He noted ideally volunteers can help tomorrow but either time is fine.
- vi. SK said he sent an email about being on the panel but received no response. YY asked who he emailed, and SK replied the Director of Membership Services. CJ noted he will check with her tomorrow morning when she is back. SK asked for the venue of the panel taking place, and JZ said he will speak to him afterwards.

End of Union Council

YY thanked everyone for their participation and closed the meeting at 7pm (1 hour early!). YY reminded that the next meeting is held on 27th June.