

First Meeting of Media Group

Minutes: 30th September 2013

Date: Monday 30th September 2013
Time: 18:00 – 19:00 (UTC) Dublin, Edinburgh, Lisbon, London
Location: FELIX back office
Head of Meeting: Maciej Matuszewski, Media Group Chair
Minute Taker: Alexander Mytenka, Media Secretary

Attendees Attendant:

Maciej Matuszewski, Alexander Mytenka, Jonny Pratt (stoic), James Dunn (treasurer), George Butcher (radio), Slob (Development officer), Max Hunter (Tech Officer), Joe (Felix), Jamie (Jazz and rock)

Attendees Absent:

Gordon (photosoc),

Agenda:

1. Introductions
2. Fresher's Plans
3. West Basement Redevelopment
4. Shared Studio timetable
5. Any other business

Action Items:

1. Introductions were made before the meeting commenced so the group found little point of doing secondary introductions
2. All in metric, Radio will be broadcasting live, jazz and rock will be performing live so will need space so will swap with music tech. Each society will have a 'give it a go' sessions; STOIC playing it by ear, jazz and rock having live jam session for their 'give it a go' session
3. Chair asked what requirements each society needs, and look through document from max (all read before meeting). Proposal to integrate jazz and rock with media by managing recording sections and getting space. Main recording studio (studio A) being used for jazz and rock rather than shared space, with permanent equipment and soundproofing.

Max explains that charges for room use to pay for equipment and maintenance; jazz and rock maintain room and media has specific hours available a week to book. Current system is 4 hour block booking, but suggested that multiple 4 hour blocks can be booked. Jamie suggested each media society have accounts on their system to allow book time in room, e.g. IC Radio will use couple times a week and STOIC a few times a week. It was agreed that all bookings of studio would go through the jazz and rock system.

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Idea to pitch a legitimate size requirement to the union for multipurpose room which is maintained by Jazz and rock to be big enough to record but also fit the needs of the other societies. Second studio, studio B to be used for filming and photography (empty at all times). George suggested Idea of 1 shared space discussed but better to have 2 separate areas; studio A and studio B. Future discussion down the line to discuss wider requirements for both rooms.

George discussed rather than having separate rooms for office space and we should try and merge as much as possible which all attending were in agreement. Max discussed separate photosoc dark wet room, edit studio for video and audio mastering (small), transmission room for equipment, broadcast/control room for video mixing and other broadcasting for both studios; currently 2 radio studios; but need separation but get rid of it and integrate into broadcast room Main work room: quiet and dark curtained section for stoic and photosoc and bright and noisy sections radio and Felix, plus a small meeting room. Jazz and rock also explained difficulties with security due to noise late at night, idea would be to soundproof single room to good grade, which would be studio A and studio B being less soundproofed.

The group discussed the cost of digitising the Media archives: £4000 to digitise backlogs/ archives. Proposal for shared analogue archive to replace radio vinyl, Stoic tape and Felix archives, but separate from sci-fi archives: suggest pitching to union as 'media library' so to house all archives. Joe had some concerns about sharing office space with other societies, in particular stoic, but max explained an advantage of shared offices would not only increase collaboration and teamwork but also saving space. Realisation that societies within media have little co-operation in the past.

Further discussion will come once we put our ideas to the union as well as individual meetings, with changes (e.g. studio A being renamed Jazz and rock) discussed.

4. Current system is that we need to email our requirements but have not been chased up, and are on a shared Google calendar. Societies need to submit their room requirements by email to the chair and he will pass that along to the union, by end of this week.
5. Jazz and rock talked about jazz and rock integrating into the media exec. Max explained that in the future the media exec will be redefined rather than integrated, e.g. stoic in the future being paired with dramsoc, jazz and rock with IC Radio.
Chair said he will inform societies of CSBB developments, and will discuss with jazz and rock chair. Max brought up keyless entry being a possibility in the future and all societies agreed to want to go ahead with it, with jazz and rock incorporated into it, but limited at the moment but Max said he will get onto that. Podcasting suggested to be put in the media work space. IC Radio Monday holding event a week today and contributions would be appreciated.

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Conclusion:

Next meeting sometime at start of November (in around 3 weeks), once we have heard from the union on our proposals, secretary and chair will discuss that date by email closer to the time

Chair closed the meeting.